

**DOYLESTOWN TOWNSHIP MUNICIPAL AUTHORITY**  
**Minutes of Meeting**  
**November 17, 2022**

A meeting of the Doylestown Township Municipal Authority was held at 3:30pm on Thursday, November 17, 2022 in the Township Building with the following members in attendance: Joseph Van Houten, Chairman; Kevin Green, Vice-Chairman (via Zoom); Daniel Stairiker, Secretary (via Zoom); Rod Stone, Treasurer and Robert Shaffer, Assistant Secretary/Treasurer. Also present at the meeting was Keith Hass, Executive Director; Richard D. Magee, Jr., Municipal Authority Solicitor and Alfred S. Ciottoni, Municipal Authority Engineer.

## **WELCOME**

The DTMA Chairman, Mr. Joseph Van Houten, opened the meeting at 3:30pm.

## **VISITORS/PUBLIC AND BOARD OF DIRECTORS' COMMENTS**

No report was given.

## **ACTION ITEMS**

## **MINUTES APPROVAL**

**October 20, 2022**

Upon a motion by Mr. Van Houten, seconded by Mr. Stone and unanimously approved by the Authority, the minutes of the October 20, 2022 DTMA meeting were approved as presented.

## **REPORTS**

### **AUTHORITY ENGINEER'S REPORT**

#### **Proposed PA COVID-19 ARPA H2O PA Water Supply Grant Project**

#### **Northern Water System Transmission Main Improvements**

1. Estimated construction value cost of \$2.2 million.
2. Grant available for projects with a total cost of \$500,000 or more.

#### **Proposed PA COVID-19 ARPA H2O PA Small Water and Sewer Grant Project**

### **Ferry Road Interconnection Project**

1. Estimated construction value cost of \$250,000.
2. Grant available for projects with total cost of not more than \$500,000.

Mr. Ciottoni presented the availability of funding capital projects through the PA COVID-19 ARPA H2O PA Water Supply and PA COVID-19 ARPA H2O PA Small Water and Sewer Grant Programs. Following a detailed discussion, the consensus of the DTMA was to move forward with initiating the grant application process for both grants.

### **AUTHORITY SOLICITOR'S REPORT**

No report was given.

### **EXECUTIVE DIRECTOR'S REPORT**

#### **Delaware Valley University Bulk Water Supply Agreement**

Authorization to execute the Bulk Water Supply Agreement with Delaware Valley University.

Mr. Hass reviewed the ten-year Delaware Valley University (DVU) Bulk Water Supply Agreement with the Board. The Agreement stipulates the pricing, terms, and the stipulation that DTMA will be the exclusive supplier of water to the campus.

Mr. Shaffer made a motion to authorize the execution of the Delaware Valley University Bulk Water Supply Agreement. This ten (10) year agreement provides exclusive rights to sell bulk water to the campus. Mr. Stone seconded the motion and the motion was unanimously approved by the Authority.

#### **2023 DTMA Budget Final Approval**

Consideration of a motion to authorize the final approval of the 2023 DTMA capital and operating budget.

Mr. Hass reviewed minor adjustments proposed in the 2023 DTMA budgets since the preliminary budgets were presented.

Following Mr. Hass' review, Mr. Shaffer made a motion to authorize the final approval of the 2023 DTMA capital and operating budget as presented. Mr. Stairiker seconded the motion and the motion was unanimously approved by the Authority.

#### **PFAS Specialty Conference Update**

Mr. Hass reported on a conference he recently attended in Camp Hill, PA and stated that the conference was well-attended with excellent speakers. The conference reviewed full scale PFAS treatment options currently in operation.

### **AWWA Rate Setting Seminar Update**

Mr. Hass reported that he recently attended a three-day AWWA Rate Setting Seminar in Cincinnati, Ohio and stated that the seminar certainly delivered with excellent speakers and presentations. Information was obtained from the seminar to help with our future rate adjustments and Water Cost Report

## **NEW BUSINESS**

### **BILL'S LIST: November 2022**

Mr. Green made a motion to approve the November 2022 Bills List for the General Fund Account in the amount of \$33,465.02; Developers Escrow Fund in the amount of \$2,386.50; Capital Improvement Fund in the amount of \$3,122.25; Prepaid Invoices in the amount of \$2,553.68; Prepaid ACH Credit Invoices in the amount of \$12,308.73; and Transfers to the Township in the amount of \$90,804. Mr. Stairiker seconded the motion and the motion was unanimously approved by the Authority.

### **TREASURER'S REPORT: November 2022**

Mr. Stone made a motion approving acceptance of the Treasurer's Report for November 17, 2022 as presented. Mr. Shaffer seconded the motion and the motion was unanimously approved by the Authority.

Mr. Van Houten requested that consideration be given to publicizing leak detection ideas for homeowners on the Township website and/or in the newsletter and making a reference to the website on individual water bills. Mr. Hass will work on getting posted.

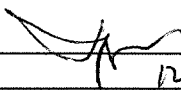
## **ANNOUNCEMENTS**

The next DTMA Board of Directors Meeting is scheduled for Thursday, December 15, 2022 at 3:30pm.

## **ADJOURNMENT**

With no further business to come before the Authority, the meeting was adjourned at 4:39pm.

Respectfully submitted,  
Keith Hass  
Executive Director

  
\_\_\_\_\_  
12/15/2022  
\_\_\_\_\_  
Date