



DOYLESTOWN TOWNSHIP PARK AND RECREATION BOARD

Meeting Notes: September 13, 2022

A regularly scheduled public meeting of the Doylestown Township Park and Recreation Board was called to order at 5:30p.m. on Tuesday, September 13, 2022 at the Doylestown Township Administrative Building, Caucus Room and virtual via Zoom.

- In attendance: Paul DiNella, Kellie McGowan, Blythe Kelly, Brent Ruge, Kathy Brown (via telephone), Karen Sweeney, P&R Director, and Stephanie Mason, Township Manager, Ryan Manion, P&R Board liaison (via zoom)
- Absent: None
- Guests: Joe Salvatti, Kids' Castle, Nancy Santacecilia, Supervisor

Welcome Visitors and Visitor comment

None.

Approval of Meeting Minutes

Tabled.

Correspondence/Information

- MKSD update: Solar. P&R Board supports the review of solar for the facility
- Nancy letter re B&W Dinner fundraiser: Suggestion for a fundraiser

Review of Plans

None.

Staff Updates

1. Golf Outing preliminary report
 - a. Baskets revenue of \$3000.00
 - i. Tickets
 - ii. Auction items
 - b. Total review approximately \$32,000
2. Board Resignation of Kevin Kane
 - a. To be accepted by the Board of Supervisors with regret at the next BOS meeting
 - b. Park and Rec Board expresses appreciation for Kevin's service

Discussion

1. Decemberfest – P&R Board will discuss the logistics and preparation for Decemberfest at the next meeting of the Board. P&R Board has a \$5,000 budget for the calendar year.

Subcommittee of Kellie and Blythe confirmed.

Nancy asked the Board to consider a food collection. Board discussed possibility of a collection.

2. Park Plan Draft

Judy advised that the only change to the plan draft from last month draft received was a minor modification to Triangle Park and the cost estimate breakdown. CapEx forms prepared for all.

Judy explained that the plan is a "Master Plan" providing spatial placeholders and subject to modifications and evolution, with preparation of formal plans for each project.

P&R Board, by Kathy Brown and second by Kellie McGowan, made a motion to recommend adoption to the Board of Supervisors of the Park Master Plan. Motion approved unanimously.

The Board thanked Judy for her work. Additional recommendations to be provided back to the planners for plan submittal to the Township in August.

3. Five Year Capital Projects

Board discussion of recommendations for projects to be included in the Five Year capital budget of the Township:

- a. Central Park recommendations for trail connections and paths. Focus on the bicycle connector. Probable cost estimate of \$38,808
 - a. This is short term recommendation 2023
- b. Central Park disc golf expansion. Probable cost estimate is \$9,800. Subject to evaluation of placement
 - a. This is short term recommendation 2023
- c. Central Park Bathrooms at kids' castle location. There is already a placeholder in the current capital projects budget for the bathrooms. Current probable cost estimate is \$633,164. P&R Board continues to support the project for 2023.

Discussion of existing pavilion bathroom improvements
- d. Sauerman Park recommendation for pavilion and sport court. Pavilion based upon spec size, but not required to be installed at that size. Probable cost estimate is \$506,000 for pavilion. Concern is cost for pavilion. Sport court probable cost is \$79,200.
 - a. This is a 3-5 year recommendation for 2025.
- e. Signage and wayfinding for all Township parks was discussed. There is no probable cost estimate for signage. Not included.
- f. Bridge Point Park stream bank stabilization. Probable cost estimate of \$37,950. This is a short term recommendation.

***Adjournment:** Being no further business the meeting was adjourned on a motion by Kellie McGowan and a second by Blythe Kelly, with all in favor.

Respectfully submitted by:
Kellie McGowan
Doylestown Park and Recreation Board

Approved: _____