



Board of Supervisors




Regular Meeting

MINUTES

425 Wells Road
Doylestown, PA 18901

215-348-9915

<http://doylestownpa.org>

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Tuesday, July 19, 2022

7:00 PM

Community Meeting Room

7:00 PM REGULAR MEETING

Members of the Board of Supervisors in attendance included Chairman Barbara N. Lyons, Vice Chairman Ryan Manion, Jennifer Herring, Nancy Santacecilia, and Dan Wood.

Township Staff in attendance included Township Manager Stephanie Mason, Director of Operations Dave Tomko, Chief of Police Dean Logan, and Township Engineer Sean Torpey.

Absent staff included Township Solicitor Jeffrey Garton, represented by Michael Meginniss.

Ms. Lyons reported the Board held an executive session before the meeting discussing personnel matters and interviewing for volunteer Boards and Commissions openings.

A. Pledge to the flag

B. Presentations

1. 2021 Audited Financial Statements – Jeff Weiss – Zelenkofske Axelrod LLC

Mr. Weiss presented the draft financial statements presenting the firm's opinion. He noted the net pension asset was new as it was raised this year. He reviewed the general fund of a 6.6-million-dollar fund level, noting it is healthy. He noted the Township beat the budget, putting them in a positive number. He explained the process to finalize the report and thanked the Township staff. Mr. Paulosky, Ways and Means, questioned consistency between a few years (page 6 and 8) and construction progress (page 31). Mr. Weiss stated he will complete research to report the answers.

2. Parks & Recreation Community Center - Solar Presentation – MKSD and The Stone House Group

Mr. Kennedy, sr. project manager MKSD, reviewed the request for solar. Mr. Hayes, Stonehouse Group, presented four options for solar. He reviewed the full solar potential. The third option was recommended. He noted the next step is to receive proposals and complete a structural analysis. He noted once proposals are received permitting and construction would occur. Mr. Tomko stated the goal is to get to a PPA. He asked if the work could be completed by the provider to fast track the process. Mr. Meginniss stated public bids would be required. Mr. Hayes noted they would receive the best price and review the bidders carefully. Mr. Tomko stated they want the Stonehouse group to review bids as an amendment to MKSD's contract. Mr. Hayes reviewed the timeframe of completion of 10 weeks to release the RFP.

C. Public Comment Agenda Items Only
No Comment

II. ANNOUNCEMENTS

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- B. The next Budget Work Session is scheduled for Tuesday, September 20, 2022 at 5PM.

- C. Join us for National Night Out – Tuesday, August 2, 2022 – Central Park 4PM to 8PM
- D. Leaf and Yard Waste Recycling – the 3rd Saturday of each month from 9AM – 11AM and the 1st and 4th Tuesdays of the month 9AM – 2PM. Drop off site is located at the New Britain Rd. entrance of Central Park. Please visit our website for more information.
- E. 2022 Thompson Performing Arts Series continues at the C & N Amphitheater in Central Park on Wednesday, July 20, 2022 Real Diamond (Americana). For a complete list of dates and performers for 2022, please visit www.doylestownpa.org
- F. Doylestown Twp. Parks & Recreation – Upcoming Events:
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III. MINUTES APPROVAL: Budget Work Session – June 21, 2022
Regular Meeting – June 21, 2022

Ms. Herring MOTIONED; seconded by Ms. Santacecilia to approve the June 21, 2022 Budget Work Session meeting minutes. MOTION passed 4-0-1 with Ms. Manion abstaining.

Ms. Herring MOTIONED; seconded by Ms. Santacecilia to approve the June 21, 2022 Board of Supervisors meeting minutes. MOTION passed 4-0-1 with Ms. Manion abstaining.

IV. CORRESPONDENCES

A. Volunteer Resignation

Ms. Herring MOTIONED; seconded by Ms. Santacecilia to accept the volunteer resignation effective December 2022 from Ted Feldstein of the Planning Commission. MOTION passed 5-0.

B. Trash Pick-up

Ms. Lyons stated the Township receives a letter once in a while asking the Township to have one trash hauler. She stated the board can agree to deny the request. She stated this complaint is regarding the annoyance of multiple trash trucks on Township roadways weekly. Ms. Herring suggested a future discussion for environmental reasons and new roads. Ms. Mason suggested the EAC, and planning commission review the request. Ms. Herring noted the Township website provides rates for each trash hauler.

V. REPORTS

A. Solicitor

No Comment

B. Township Engineer

No Comment

C. Police Chief

No Comment

D. Dir. of Operations

1. 2022 Road Program – Paving Part 2

Mr. Torpey explained the project and bid, noting only one bid was received. Ms. Manion MOTIONED; seconded by Ms. Herring to award paving part two to James D. Morrissey, Inc. in the amount of \$2,417,478.40, which includes the base bid and alternate bids, contingent upon their execution of the contract and supply of the required bonds and insurance. MOTION passed 5-0.

2. Salt Storage Building – Site Work & Concrete Panel Purchase

Mr. Tomko noted the Karp Structure piece was approved by the board at the last meeting. Ms. Herring MOTIONED; seconded by Ms. Manion to accept the bid from T. Schiefer Contractors, totaling \$236,850.00 for the Salt Storage Building - Site Work, and approved the purchase from Keystone Concrete Products, Inc. for the manufacture and delivery of nine prefabricated concrete wall panels totaling \$10,392.00. MOTION passed 5-0.

3. Fuel Bid

Ms. Herring MOTIONED; seconded by Ms. Manion to award the fuel bid contracts for 2022 – 2023, in accordance with the bids received by the Bucks County Consortium, to Riggins, Inc., Vineland, NJ for the supply and delivery of the listed below. MOTION passed 5-0.

1. Unleaded Regular Gas at market fluctuation pricing per gallon plus delivery cost of \$0.0989 per gallon plus
2. Ultra-Low Sulfur Diesel Fuel at market fluctuation pricing per gallon plus delivery cost of \$0.2540 per gallon.

4. Central Park Amphitheater Security Cameras

Mr. Tomko noted the budget was \$16,000. He stated 4 cameras will cover the theater and area around. Ms. Manion MOTIONED; seconded by Ms. Herring accepted the Access Security Corporation, Warminster, PA proposal to supply and install an Avigilon Enterprise security camera system at the Amphitheater for \$23,689.00. MOTION passed 5-0.

5. Doylestown Township Parks & Recreation Community Center – Solar Renewable Electricity

Ms. Manion MOTIONED; seconded by Mr. Wood to approve the proposal for additional engineering and design services for the Solar Renewable Electricity for the Park Recreation & Community Center from the listed below. MOTION passed 4-1 with Ms. Santacecilia voting nay.

Ms. Santacecilia MOTIONED to stop any further work and discussion regarding the Park/Recreation Community Center with no second the MOTION failed for lack of a second.

1. MKSD – Architectural & Engineering Design Services – Change Order #3, totaling \$75,000.00
Ms. Manion MOTIONED; seconded by Ms. Herring approved the proposal for additional engineering and design services for the Solar Renewable Electricity for the Park Recreation & Community Center from the listed below. MOTION passed 4-1 with Ms. Santacecilia voting nay.
2. Pickering, Corts & Summerson – Site Civil Engineering Design Services – Change Order #1, totaling \$5,100.00.

Ms. Manion MOTIONED; seconded by Ms. Herring approved the proposal for additional engineering for site civil work for the Park Recreation & Community Center from the listed below. MOTION passed 4-1 with Ms. Santacecilia voting nay.

6. Green Light – Go Grant Award

Mr. Tomko provided an update on the project and noted that the Township received the grant award. He further explained the 20% match requirement.

- Doylestown Township – \$469,492 for fiber interconnection of traffic signals at seven intersections along Swamp Road (Route 313)
- Doylestown Township – \$100,000 for safety upgrades including flashing yellow arrow and advance dilemma-zone detection along Route 611 from Edison Furlong Road to Kelly Road

Mr. Tomko requested a designated signature to accept the grants to follow through with the approval. Ms. Manion MOTIONED; seconded by Ms. Herring to authorize Ms. Mason as the signature required for this project. MOTION passed 5-0.

E. Township Manager

1. Bucks County Water and Sewer Authority/Potential Sale of Sewer System by County

Ms. Mason reviewed the concerns by the Township. Ms. Manion MOTIONED; seconded by Mr. Wood to authorize a letter from the board noting concerns. MOTION passed 5-0. Ms. Manion stated it is disappointing.

2. Veterans Advisory Committee (VAC) Request for Funds

Ms. Mason noted the VAC is requesting \$500 for various items. Ms. Manion MOTIONED; seconded by Ms. Santacecilia to approve the VAC request for funds. MOTION passed 5-0. Ms. Manion stated how active the committee has been. Ms. Herring suggested it be added to the budget for next year. A VAC member stated they are focusing on receiving donations instead of taking from the budget. He also noted many upcoming events they are hosting.

3. Training Request

Ms. Manion MOTIONED; seconded by Ms. Herring to approve Mr. Schea's attendance to the Fire Investigation Conference. MOTION passed 5-0.

F. Supervisors

1. Barbara N. Lyons, Chairman - RACP Grant

Ms. Lyons noted she accepted the grant on behalf of the Township. The board clarified the reasoning behind no voting required.

Ms. Santacecilia stated she sent an email to the board with concerns of inflation in regard to budgeting for the Park/Recreation Community Center. She stated she would like the board to consider timing and cost. She also noted concerns of the feasibility study being completed during the pandemic. She stated she does not believe it is the right time. Ms. Manion responded to a comment from Ms. Santacecilia and stated she was refused from a meeting as it would violate the sunshine act. She also reviewed incidences where concerns were not raised, and she (Ms. Santacecilia) voted for the building. Ms. Lyons stated the feasibility study would not be redone and asked if there is a motion on the table to stop the project. The board discussed further. Ms. Herring stated it would be irresponsible to the taxpayers to stop the current project. Ms. Santacecilia MOTIONED; with no second to stop the park and rec building project. MOTION failed.

Ms. Santacecilia stated she appreciated the flag raising ceremony at the concert.

Ms. Herring address stated the minutes recorded are on the website showing Ms. Santacecilia voting for the larger building. She discussed cost recovery and benefits for residents. She stated there is no concern for fiscal and environmental responsibility based on the work by staff and volunteers.

Ms. Herring stated the planning commission and EAC have many upcoming projects and events. She thanked all the volunteers.

Ms. Herring MOTIONED; seconded by Ms. Manion to appoint Michael Kracht as a Planning Commission member. MOTION passed 5-0.

Ms. Herring MOTIONED; seconded by Ms. Manion of intention to appoint Robert Repko as a Planning Commission member to replace Mr. Feldstein the beginning of the year. It was suggested he be asked to attend between now and the beginning of year. MOTION passed 5-0.

Ms. Herring MOTIONED; seconded by Ms. Manion of to reappoint Anne Woodbury as an EAC member. MOTION passed 5-0.

Ms. Manion stated the park and rec project is going well and thanked the staff.

Mr. Wood thanked the presenters of the solar project. He noted he agreed with sending the letter opposing the sale of the water and sewer authority, he agrees with Ms. Manion that the conduct of both parties has been unprofessional. He reviewed his vote and concerns on the park and rec building and addressed Ms. Santacecilia's comments. He stated inflation rarely goes down, just slows down. The board discussed the project further.

VI. UNFINISHED BUSINESS

A. Request Waiver of Permit Fees Tile Works (Bluegrass Festival & Tile Festival)

The board tabled discussion of this matter at the last meeting. Ms. Mason explained three permit waivers are up for consideration. Ms. Herring suggested capping the waiver fees. Ms. Manion agreed. Ms. Herring MOTIONED; seconded by Ms. Manion to approve the waiver of permit fees for Tile Works Event. MOTION passed 5-0. The board agreed to have staff start to research on passing a cap.

VII. NEW BUSINESS

A. PennDOT Roundabout Right-of-way Easement

Ms. Mason reviewed the temporary easement. Ms. Herring MOTIONED; seconded by Ms. Manion to approve the easement. MOTION passed 5-0.

B. DCED Grant Application Easton Road Trail

Mr. Kelso, from the Bike/Hike Committee, is seeking approval to match the grant. The Bike/Hike Committee recommended a 10% match. Ms. Santacecilia Inquired plan details. Mr. Wood MOTIONED; seconded by Ms. Manion to approve 10% grant match and Resolution #2410. MOTION passed 5-0.

C. Request for Waiver of Permit Fees

Ms. Herring MOTIONED; seconded by Ms. Manion to approve the waiver of permit fees for Tile Works Music Event. MOTION passed 5-0.

D. Zoning Hearing Board Applications

1. Doylestown Country Club – 20 Country Club Lane – Request Multiple Variances
T.P.# 09-009-087

Ms. Mason suggested leaving the matters to the Zoning Hearing Board. The Board agreed.

E. Bills Lists July 19, 2022

Ms. Manion MOTIONED; seconded by Ms. Herring to approve the Bills List in the amount of \$1,803,412.07. MOTION passed 5-0.

F. Treasurers Reports July 19, 2022

Ms. Manion MOTIONED; seconded by Ms. Herring to approve the Treasurer's Report. MOTION passed 5-0.

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IX. Public Comment – All Items

Brenda Bray, Chairman of the Ways & Means Committee complimented the board and the staff on the audit and also thanked the board for passing the accelerated road program. She stated, personally, that she wanted to thank Mr. Schea, Fire Marshal for his assistance and the police during a recent fire at her home.

X. ADJOURNMENT

Being no further business, the meeting was adjourned at 8:41 pm by Ms. Lyons.

Respectfully submitted,

Stephanie J. Mason, Township Secretary