

**Doylestown Township  
Ways and Means Committee – Meeting Minutes  
September 25, 2013**

<b>Resident Members</b>	<b>IN</b>	<b>Township Participants</b>	<b>IN</b>
Mark Glassman – Chairman	Y	Ryan Manion - Board of Supervisors	Y
Lee Schwarz – Vice Chairman	Y	Rick Collelo - Board of Supervisors	N
Ed Denton – Secretary	Y		
Brenda Bray	Y		
Ed Ebenbach	Y		
		Stephanie Mason – Township Manager	Y
		Sandra Zadell – Asst. Township Manager	N
		Ken Wallace – Township Finance Director	N
		Richard John – Township Operations	N
		Karen Sweeney – Parks & Recreation	N
		Sinclair Salisbury – Code Enforcement	N
		Dean Logan – Police Chief	N

Mr. Glassman called the meeting to order at 7pm. A quorum was present and the following matters were discussed.

1. Approval of Prior Meeting Minutes:
  - Mr. Glassman asked if there were any proposed additions or corrections to the prior meeting minutes.
  - None were noted. Mr. Glassman motioned that the Minutes be approved. Mr. Schwarz Lee seconded. All voted in favor of the motion.
  
2. 2014 Budget:
  - The meeting began with a discussion of the recent Board of Supervisors Budget Review Meeting. Mr. Ebenbach and Mr. Schwarz noted that the review went well.
  - Mr. Schwarz noted that the rationale behind the proposed increases in staffing needed some tightening.
  - Mr. Denton commented that during the August Meeting, the Department Managers had presented a lot of good justification for increasing the number of Township positions (i.e. increased acres that required maintenance, overtime avoidance, etc.). He added that while comparisons to prior staffing levels provided useful context, that type of data in isolation was not on its own a solid justification for increasing the number of Township employees.
  - Mr. Glassman and Mr. Ebenbach suggested that the Township should consider financing some of the bigger proposed capital items ( i.e. the sally port, bridges, etc.).
  
3. Updated Long Term Budget Projection to 2018:
  - Mr. Ebenbach began the discussion by noting that only \$600k of bridge work was assumed in the projections. He also stated that he put in a few modest "blue bird pops" in building permits and Grants.
  - Mr. Denton suggested that the report should to include historical growth rates to provide context to Projection assumptions.
  - Ms. Bray suggested adding in excise tax assumptions.

- Mr. Ebenbach noted that the next Budget Working Session was schedule for Oct 15<sup>th</sup> at 4pm

The meeting adjourned at 8:02pm.

Respectfully submitted.

Edward Denton  
Secretary