

**Doylestown Township  
Ways and Means Committee – Meeting Minutes  
February 22, 2012**

<b>Resident Members</b>	<b>IN</b>	<b>Township Participants</b>	<b>IN</b>
Mark Glassman – Chairman	Y	Barbara Lyons – Board of Supervisors Liaison	N
Lee Schwarz – Vice Chairman	Y	Rick Colello – Board of Supervisors	N
Ed Denton – Secretary	Y	Shawn Touhill – Board of Supervisors	Y
Brenda Bray	Y		
Ed Ebenbach	Y	Stephanie Mason – Township Manager	Y
		Sandra Zadell – Asst. Township Manager	Y
		Ken Wallace – Township Finance Director	Y
		Richard John – Township Operations	Y

Mr. Glassman called the meeting to order at 7pm. A quorum was present and the following matters were discussed.

1) Approval of Prior Meeting Minutes:

- Mr. Glassman asked if there were any proposed changes or corrections to the December 14, 2011 and January 25, 2012 minutes (the former was not available at the last meeting). No changes were proposed and the prior meeting minutes were approved.

2) Handouts:

- Doylestown Township Adopted 2012 Budget – Draft 5B (dated 2/22/13)
- Doylestown Township 2011-12 Ending Cash Balance Comparison (dated 2/22/12)
- Doylestown Police Arbitration Award summary (dated January 31, 2012)

3) Discussion Summary:

- Ms. Zadell proposed that the Committee 'go paperless' for select meeting handouts to save paper. These select handouts would be e-mailed as PDF files before the meeting to the Committee Members. The proposal was voted on and unanimously accepted.
- Mr. Wallace walked the Committee through the recently completed Police Arbitration Award including key aspects of the wage increases, medical benefits and Employee Pension Contributions over the duration of their contract (2011-2014).
- Mr. Ebenbach updated the Committee on the status of the 2012 Budget:
  - He reminded the members that the 2012 Budget assumed a 3.25% salary increase for the uniform employees vs. the 2.62% increase for the aforementioned 2012 Arbitration Award.
  - He also noted that the Adopted 2012 Budget will be loaded into the standard reporting package over the next week or so.
  - In response to a question raised about the Offsite Restricted Fund at the prior meeting, Ms. Mason explained that money from the Fund could be used for road improvements, capital and other non-operating spend.

- Mr. Glassman then opened a discussion on the Township Employees Pension Plan:
  - He observed that the recent returns that the Pension Fund was receiving were quite low and that there could be funding issues down the road. He also expressed concern about possible changes that the State could make to their contributions to the fund given their Budget issues.
  - In response to a question from Mr. Denton, Ms. Mason and Mr. Wallace provided the Committee with a brief overview of the history of the Pension Plan, its current financial status, and potential areas of risks.
  - Mr. Ebenbach suggested that the Committee invite Tom Anderson, the Township's Pension Plan Consultant, to the next meeting so the Committee could get a better understanding of the Plan and potential impacts/risks that Plan may have on the Township's future Budgets. The Committee agreed with Mr. Ebenbach's suggestion and Ms. Mason and Mr. Wallace volunteered to contact Mr. Anderson to invite him to the next meeting.

4) Meeting adjourned 8:10pm

Respectfully submitted.

Edward Denton  
Secretary