

DOYLESTOWN TOWNSHIP MUNICIPAL AUTHORITY
Minutes of Meeting
June 17, 2021

A meeting of the Doylestown Township Municipal Authority was held at 3:30pm on Thursday, May 20, 2021 in the Township Building with the following members in attendance: Richard Bach, Chairman; Joseph Van Houten, Vice-Chairman; Rod Stone, Treasurer and Daniel Stairiker, Assistant Secretary/ Treasurer. Also present at the meeting was Keith Hass, Executive Director; Richard D. Magee, Jr., Municipal Authority Solicitor; Alfred S. Ciottoni, Municipal Authority Engineer; Barbara Lyons, Board of Supervisors Liaison to the Doylestown Township Municipal Authority, Kenneth Wallace, Finance Director and Stephanie Mason, Township Supervisor.

Visitors in attendance included Jennifer Herring Doylestown Township Supervisor and Brenda Bray the Chairman of the Ways and Means Committee.

WELCOME

The DTMA Chairman, Mr. Dick Bach, opened the meeting at 3:30pm.

VISITORS/PUBLIC AND BOARD OF DIRECTORS' COMMENTS

A member of the Doylestown Township Ways and Means Committee, Ms. Brenda Jones Bray was recognized as a visitor to today's meeting.

Mr. Kenneth Wallace introduced Mr. Jeffrey S. Weiss, Managing Partner of Zelenkofske Axelrod, LLC. Following his introduction, Mr. Weiss reviewed the annual DTMA Audited Financial Statements as of December 31, 2020 explaining that no major issues or findings were identified.

ACTION ITEMS

MINUTES APPROVAL: May 20, 2021

Upon a motion by Mr. Van Houten, seconded by Mr. Stairiker and unanimously approved by the Authority. The minutes of the May 20, 2021 DTMA Board of Directors meeting was approved as submitted.

AUTHORITY ENGINEER'S REPORT

CONTRACT # 2020-2 CENTRAL SYSTEM WATER MAIN EXTENSIONS

Mr. Ciottoni provided a construction update on this project reporting that the project is almost complete pending the water main extension to the Toll Brothers project. PACT One, LLC expects to remobilize in September.

Mr. Van Houten made a motion to approve the PACT One, LLC, P.O. Box 74, Ringoes, NJ 08551, Payment Application #6 as recommended by SC Engineers, Inc. in the amount of \$22,918.75 for work completed on Contract 2020-2 Central System Water Main Extensions. Mr. Stairiker seconded the motion and the motion was unanimously approved by the Authority.

BUTLER AVENUE WATER MAIN EXTENSION (New Britain/Del Val University)

Mr. Ciottoni provided a construction schedule update on this project reporting that no action was necessary. He explained that a preconstruction meeting had been scheduled for Wednesday, June 23. The intention is to begin work in early July. He also reported that the project is on target to hit its deadline date of August 15 for Delaware Valley University.

AUTHORITY SOLICITOR'S REPORT

TOLL BROTHERS III, L.P. FOR DOYLESTOWN WALK (Lower State and Bristol Roads)

Mr. Magee recommended approval of the Doylestown Walk Development Agreement citing the \$500,000 capital contribution of Toll Brothers III, L.P. He reported that the developer had already signed said agreement. Mr. Van Houten made a motion to authorize the execution of the Development Agreement with Toll Brothers III, L.P. 1149 Virginia Drive, Fort Washington, PA 19034 for the Doylestown Walk development. Mr. Stairiker seconded the motion and the motion was unanimously approved by the Authority.

FURLONG AREA WATER SYSTEM

Mr. Richard Magee reviewed the highlights of a recent meeting on May 26, 2021 with representatives of Buckingham Township and explained that both parties have agreed to a second meeting. In the interim, Buckingham Township and DTMA will exchange professional services fees.

EXECUTIVE DIRECTOR'S REPORT

DUANE ROAD PUBLIC WATER SURVEYS

The Board Chairman, Mr. Dick Bach, introduced discussion of the Doylestown Township Municipal Authority Public Water Installation Survey that had been distributed to the Duane Road residents. Mr. Hass reported that he was in receipt of two or three completed surveys. The deadline to respond was June 30th so results can be discussed at the July meeting.

DTMA BOARD OF SUPERVISORS PRESENTATION – JUNE 15, 2021

Mr. Hass reported on the four-minute video which summarized the scope of work completed by the Doylestown Township Municipal Authority in the past year that was presented to the Doylestown Township Board of Supervisors on June 15, 2021.

BILL'S LIST: June 2021

Mr. Van Houten made a motion to approve the June 2021 Bills List for the General Fund Account in the amount of \$41,691.19; Developers Escrow Fund in the amount of \$202.50; Capital Improvement Fund in the amount of \$30,708.25; Prepaid Invoices in the amount of \$36,440.71; Prepaid ACH Credit Invoices in the amount of \$10,521.56; and Transfers to the Township in the amount of \$91,435.70. Mr. Stone seconded the motion which was then unanimously approved by the Authority.

TREASURER'S REPORT: June 17, 2021

Mr. Van Houten made a motion approving acceptance of the June 17, 2021 Treasurer's Report as presented. Mr. Stairiker seconded the motion and the motion was unanimously approved by the Authority.

ANNOUNCEMENTS

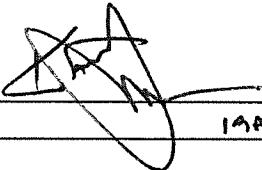
At this time in the meeting, the DTMA Board Chairman, Mr. Dick Bach, addressed the Board and reported that this would be his last meeting as Chairman of the Board due to the fact that he is moving out of the Township and, subsequently, has to resign from his position on the Board. Mr. Bach expressed his appreciation and admiration for the DTMA Board members with whom he has served. He stated that "the DTMA is on fire" with lots of opportunities for growth and great prospects for the future. He also expressed his appreciation to the DTMA professional staff as well as the DTMA Operations Team with special commendation for its Executive Director, Mr. Keith Hass. Mr. Hass responded by acknowledging his deep respect and appreciation for Mr. Bach's leadership of the DTMA throughout the years and wished him all the best in the future.

The next DTMA Board of Directors Meeting is scheduled for July 15, 2021 at 3:30 pm.

ADJOURNMENT

With no further business to come before the Authority, the meeting was adjourned at 4:14pm.

Respectfully submitted,
Keith Hass
Executive Director



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Date