

DOYLESTOWN TOWNSHIP MUNICIPAL AUTHORITY
Minutes of Meeting
March 18, 2021

A meeting of the Doylestown Township Municipal Authority was held at 3:30pm on Thursday, March 18, 2021 in the Township Building with the following members in attendance: Richard Bach, Chairman; Joseph Van Houten, Vice-Chairman; Kevin Green, Secretary; Rod Stone, Treasurer and Daniel Stairiker, Assistant Secretary/ Treasurer. Also present at the meeting was Keith Hass, Executive Director; Richard D. Magee, Jr., Municipal Authority Solicitor; Alfred S. Ciottoni, Municipal Authority Engineer; and Barbara Lyons, Board of Supervisors Liaison to the Doylestown Township Municipal Authority.

WELCOME

The DTMA Chairman, Mr. Dick Bach, opened the meeting at 3:30pm. The meeting began with the public recognition of Mr. Scott Miele, upon his pending retirement at the end of the month as the Water Superintendent for the Doylestown Township Municipal Authority. Mr. Miele was thanked and presented with a plaque honoring him for his many years of dedicated service to the Authority.

VISITORS/PUBLIC AND BOARD OF DIRECTORS' COMMENTS

A visitor, Mr. John Wolff, of New Britain Borough, was welcomed to the meeting.

ACTION ITEMS

MINUTES APPROVAL: February 18, 2021

Upon a motion by Mr. Van Houten, seconded by Mr. Stone and unanimously approved by the Authority, the minutes of the February 18, 2021 DTMA meeting were approved as submitted.

AUTHORITY ENGINEER'S REPORT

CONTRACT #2020-2 CENTRAL SYSTEM WATER MAIN EXTENSIONS

Request for Payment Application #5 PACT One, LLC.

Mr. Ciottoni reported that the overall project is currently 80% complete but 100% complete on all authorized work to date. The Toll Bros. water main extension needs to be completed pending Agreements in place.

Mr. Van Houten made a motion to approve the PACT One, LLC, P.O. Box 74, Ringoes, NJ 08551, Payment application #5 in the amount of \$333,575.40 for work completed on Contract 2020-2 Central System Water Main Extensions. Mr. Stone seconded the motion and the motion was unanimously approved by the Authority.

Anvil Lane Update

Mr. Hass reported his plans to host a meeting with the Anvil Lane residents who have recently expressed an interest in connecting to public water. Mr. Hass agreed to schedule the meeting to explain that the DTMA will consider offering public water to this cul-de-sac if at least three of the homeowners agree to connect.

BUTLER AVENUE WATER MAIN EXTENSION (New Britain/Del Val University)

Myers Drive Update

A New Britain Borough resident, Mr. John Wolff addressed the Board as a representative for the Myers Drive neighborhood consisting of five current homes, one additional home under construction and one office building. He explained that his intention in addressing the DTMA was to request relief on construction costs associated with bringing water to this neighborhood. He confirmed to the Board that each of the property owners would grant the Authority easements at no cost. Mr. Wolff thanked the DTMA for their service to the Borough and maintained that all five homeowners as well as the owner of the office building are committed to the project.

If the Board is inclined, Mr. Hass suggested in lieu of individual meter pits at a cost of roughly \$1,000 individual meters could be installed inside units where applicable per DTMA policy. The meters cost approximately \$500. Mr. Magee explained that no official action would be required until each agreement is executed. The representative for the Myers Drive neighborhood, Mr. Wolff, expressed his appreciation to the Board.

7-Eleven

Mr. Ciottoni mentioned the 7-Eleven's interest in public water. Mr. Ciottoni reported that the 7-Eleven property in New Britain Borough may be included in the original bid as an alternate. The DTMA Solicitor recommended that a conversation be pursued with the owner of the 7-Eleven versus the tenant.

Authorization to Bid

Mr. Ciottoni reminded the Board of timelines DTMA is hoping to meet and requested the Authorization to Bid.

Mr. Van Houten made a motion to approve the Authorization to Bid the Butler Avenue Water Main Extension according to the project specifications outlined by the DTMA Engineer. Mr. Stone seconded the motion and the motion was unanimously approved by the Authority.

AUTHORITY SOLICITOR'S REPORT

Furlong Area Water System Update

Mr. Richard Magee reported that he received a letter earlier today from the Buckingham Township Solicitor regarding the DTMA's request to Buckingham Township for payment contribution to the recently completed Furlong Area Water System. Mr. Magee requested time to review the lengthy communication and recommended that the item be placed as an Executive Session agenda item at the next meeting of the Doylestown Township Municipal Authority.

EXECUTIVE DIRECTOR'S REPORT

2021 DTMA Lawn Maintenance Bid

Mr. Hass presented the results and recommended the 2021 DTMA Lawn Maintenance Bid be awarded to the lowest responsible bidder, All Season Lawn and Landscaping, Inc. Mr. Hass indicated this company worked for DTMA for the past three out of four years.

Mr. Van Houten made a motion to award the 2021 DTMA Lawn Maintenance Bid in the amount of \$20,076 to All Season Lawn and Landscaping, Inc., P.O. Box 45, Warminster, PA, said amount to include the incorporation of Alternate Bid Items #1 to #3. Mr. Green seconded the motion and the motion was unanimously approved by the Authority.

EXECUTIVE SESSION

The Municipal Authority adjourned to Executive Session at 4:38 pm to discuss personnel matter. The regular meeting of the DTMA was reconvened at 4:50pm following its Executive Session and the following business was discussed.

NEW BUSINESS

BILL'S LIST: March 2021

Mr. Van Houten made a motion to approve the March 2021 Bills List for the General Fund Account in the amount of \$10,592.39; Developers Escrow Fund in the amount of \$19,327.80; Capital Improvement Fund in the amount of \$364,669.31; Prepaid Invoices in the amount of \$2,205.69; Prepaid ACH Credit Invoices in the amount of \$13,145.00; and Transfers to the Township in the amount of \$92,517.62. Mr. Stairiker seconded the motion which was then unanimously approved by the Authority.

TREASURER'S REPORT: March 18, 2021

Mr. Van Houten made a motion approving acceptance of the March 18, 2021 Treasurer's Report as presented. Mr. Stone seconded the motion and the motion was unanimously approved by the Authority.


ANNOUNCEMENTS

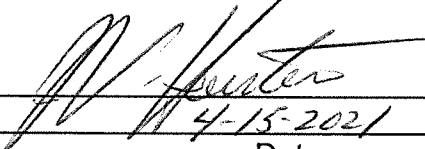
The Board Chairman referenced a Philadelphia Inquirer article regarding the second round of statewide PFAS sampling results conducted by the PADEP with an emphasis on the levels of PFAS discovered in the DTMA water supply.

The next DTMA Board Meeting is scheduled for April 15, 2021 at 3:30 pm.

ADJOURNMENT

With no further business to come before the Authority, the meeting was adjourned at 4:54pm.

Respectfully submitted,
Keith Hass 
Executive Director



4-15-2021
Date