

**DOYLESTOWN TOWNSHIP MUNICIPAL AUTHORITY**  
**Minutes of Meeting**  
**February 18, 2021**

A meeting of the Doylestown Township Municipal Authority was held at 3:30pm on Thursday, February 18, 2021 in the Township Building with the following members in attendance: Richard Bach, Chairman; Joseph Van Houten, Vice-Chairman; Kevin Green, Secretary; Rod Stone, Treasurer and Daniel Stairiker, Assistant Secretary/ Treasurer. Also present at the meeting was Keith Hass, Executive Director; Richard D. Magee, Jr., Municipal Authority Solicitor; Alfred S. Ciottoni, Municipal Authority Engineer; and Barbara Lyons, Board of Supervisors Liaison to the Doylestown Township Municipal Authority.

## **WELCOME**

The DTMA Chairman Richard Bach, opened the meeting at 3:30pm.

## **VISITORS/PUBLIC AND BOARD OF DIRECTORS' COMMENTS**

No comments were presented at this time.

## **ACTION ITEMS**

### **MINUTES APPROVAL: January 21, 2021**

Upon a motion by Mr. Van Houten, seconded by Mr. Bach and unanimously approved by the Authority, the minutes of the January 21, 2021 DTMA meeting was approved as submitted.

## **AUTHORITY ENGINEER'S REPORT**

### **Contract #2020-2 Central System Water Main Extensions**

#### **Request for Payment Application #4 PACT One, LLC.**

Mr. Ciottoni referenced his letter to the DTMA dated February 12, 2021. Based upon the recommendation of the Township Engineer, Mr. Van Houten made a motion to approve Change order #1 in the amount of \$3,881,000 and a subsequent motion to approve the PACT One, LLC, P.O. Box 74, Ringoes, NJ 08551, Payment Application #4 in the amount of \$511,907.15 for work completed on Contract 2020-2 Central Water Main Extensions. Mr. Stairiker seconded the motion and the motion was unanimously approved by the Authority.

## **Butler Avenue Water Main Extension (New Britain/Del Val University)**

Mr. Ciottoni reviewed the expected cost summary and background information on the project. Topics discussed included the DCED Grant and property owner reimbursements. The consensus of the Board was to seek a construction reimbursement of \$7,900 per property. A mandatory connection ordinance is not in place, and the cost reimbursement only applies to homeowners who choose to connect.

## **AUTHORITY SOLICITOR'S REPORT**

No update at this meeting.

## **EXECUTIVE DIRECTOR'S REPORT**

### **Central System Water Main Extensions**

Mr. Hass reported on the Central Water Main Extensions project. Mr. Hass consulted with Manko, Gold, Katcher, Fox, LLP. regarding changes to the PA DEP Management of Clean Fill Policy and the implications regarding this project.

Mr. Hass also updated the Board on his recommendation to not install public water in Anvil Lane at this time. Due to a lack of commitment and environmental cost factors it was decided to not install public water at this time.

Mr. Green suggested notifying the property owners as soon as possible about the deletion of the water main. Mr. Hass agreed to mail a letter to each property owner on Anvil Lane.

### **Butler Avenue Water Main Extension**

Mr. Hass recommended hiring an environmental consulting firm to perform an environmental site assessment for the Butler Avenue Water Main Extension. Mr. Van Houten made a motion to authorize the execution of AEI Consultants Phase I Environmental Site Assessment Proposal in the amount of \$2,900. Mr. Stairiker seconded the motion and the motion was unanimously approved by the Authority.

## **EXECUTIVE SESSION**

The Municipal Authority adjourned to Executive Session at 4:39 pm for the purpose of (1) discussing litigation with Plumstead Township and the North

Wales Water Authority concerning the existing Bulk Water Agreement between the DTMA and Plumstead Township and Plumstead Township's recent action of entering an agreement with the North Wales Water Authority; and (2) personnel matter. Richard Magee, Municipal Authority Solicitor, did not participate in this part of the Executive Session.

The first part of the Executive Session ended at 4:57pm and the second part commenced at 4:58pm with Solicitor Richard Magee in attendance to discuss the personnel matter.

The regular meeting of the DTMA reconvened at 5:04pm and the following business was discussed.

## **NEW BUSINESS**

### **BILL'S LIST: February 2021**

Mr. Van Houten made a motion to approve the February 2021 Bills List for the General Fund Account in the amount of \$72,465.53; Developers Escrow Fund in the amount of \$27.00; Capital Improvement Fund in the amount of \$529,292.72; Prepaid Invoices in the amount of \$2,167.76; Prepaid ACH Credit Invoices in the amount of \$18,355.96; and Transfers to the Township in the amount of \$91,303.62. Mr. Stone seconded the motion which was then unanimously approved by the Authority.

### **TREASURER'S REPORT: February 18, 2021**

Mr. Van Houten made a motion approving acceptance of the February 18, 2021 Treasurer's Report as presented. Mr. Stone seconded the motion and the motion was unanimously approved by the Authority.

## **ANNOUNCEMENTS**

The next DTMA Board Meeting is scheduled for March 18, 2021 at 3:30 pm.

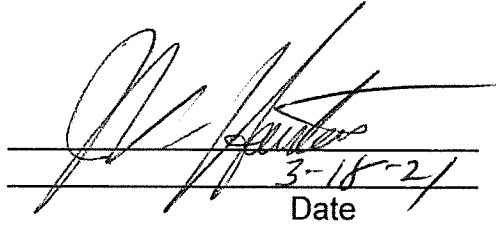
A DTMA online presentation as prepared and recorded by Mr. Keith Hass for the Doylestown Township Boards and Commissions Annual Report was viewed by the members of the Authority.

## **ADJOURNMENT**

With no further business to come before the Authority, the meeting was adjourned at 5:13pm.

Respectfully submitted,  
Keith Hass  
Executive Director

*KH*

  
\_\_\_\_\_  
\_\_\_\_\_  
Date

*3-18-21*