

DOYLESTOWN TOWNSHIP MUNICIPAL AUTHORITY
Minutes of Meeting
December 16, 2021

A meeting of the Doylestown Township Municipal Authority was held at 3:30pm on Thursday, December 16, 2021 in the Township Building with the following members in attendance: Joseph Van Houten, Chairman (via Zoom); Kevin Green, Vice-Chairman (via Zoom); Rod Stone, Treasurer and Daniel Stairiker, Secretary. Also present at the meeting was Keith Hass, Executive Director; Richard D. Magee, Jr., Municipal Authority Solicitor; Alfred S. Ciottoni, Municipal Authority Engineer (via Zoom) and Barbara Lyons, Board of Supervisors Liaison to the Doylestown Township Municipal Authority.

WELCOME

The DTMA Chairman, Mr. Joseph Van Houten, opened the meeting at 3:30pm.

VISITORS/PUBLIC AND BOARD OF DIRECTORS' COMMENTS

NA

MINUTES APPROVAL

November 18, 2021

Upon a motion by Mr. Stone, seconded by Mr. Stairiker and unanimously approved by the Authority, the minutes of the November 18, 2021 DTMA meeting was approved as submitted.

REPORTS

AUTHORITY ENGINEER'S REPORT

CONTRACT # 2020-2 CENTRAL SYSTEM WATER MAIN EXTENSIONS UPDATE

Mr. Ciottoni referenced his letter to the DTMA dated December 3, 2021 regarding this project and reported that this project is substantially complete including the installation and testing of the water main and appurtenances on Lower State Road and Anvil Lane.

Mr. Stone made a motion to approve the PACT One, LLC, P.O. Box 74, Ringoes, NJ 08551, Payment Application #8 in the amount of \$52,434.30 for work

completed on Contract 2020-2 Central System Water Main Extensions. Mr. Stairiker seconded the motion, and the motion was unanimously approved by the Authority.

CONTRACT # 2021-1 BUTLER AVENUE WATER MAIN EXTENSION UPDATE

Mr. Ciottoni referenced his letter to the DTMA dated December 13, 2021 regarding this project and reported that installation of the meter chamber at the Delaware Valley University storage tank has been finalized and the water main extension to the 7-Eleven property has also been accomplished. Mr. Ciottoni stated that this project is substantially complete with restoration and installation of a control valve in the meter chamber remaining.

Mr. Stairiker made a motion to approve the DOLI Construction Corporation, 120 Independence Lane, Chalfont, PA 18914, Payment Application #3 in the amount of \$125,719.20 for work completed on Contract No. 2021-1 Butler Avenue Water Main Extension. Mr. Stone seconded the motion, and the motion was unanimously approved by the Authority.

AUTHORITY SOLICITOR'S REPORT

No report was issued at this time.

EXECUTIVE DIRECTOR'S REPORT

BUTLER AVENUE

Mr. Hass reported that two weeks ago he learned that PennDOT plans to repave Butler Avenue by the end of next year. In an effort to be proactive, Mr. Hass and Mr. Van Houten held a meeting with New Britain Borough to inquire about any future development opportunities. Mr. Hass said that the New Britain Borough staff was extremely pleased with their association with the DTMA, but that they were not aware of any planned developments in the PennDOT project area.

Mr. Hass asked if the Board had any interest in sending a survey letter to businesses and residences along Butler Avenue to ascertain if any future public water interest existed in the area that is to be repaved. Mr. Green suggested that a realistic cost estimate be included in any survey letter and Mr. Van Houten agreed. The consensus of the Authority was to direct Messrs. Hass and Ciottoni to prepare a survey letter with a realistic dollar amount included in said letter.

PFAS ENGAGEMENT OPPORTUNITY

Mr. Hass reported that he has been asked to participate in an advisory panel sponsored by the Environmental Protection Agency (EPA.) They seek to solicit the economic impact about the effects of the proposed national PFAS regulations. The Small Business Administration and other stakeholders will examine the effects of the proposed PFAS National Primary Drinking Water Regulation. He explained that the DTMA meets the criteria for this panel, and that he subsequently submitted his name for consideration. He is awaiting word on his acceptance as a Small Entity Representative to the Small Business Advocacy Review (SBAR) Panel and will keep the Board updated.

STRATEGIC COMMUNICATION FOCUS GROUP

Mr. Hass reported on a meeting recently held with local water providers regarding strategic methods that could be undertaken to improve communication with customers. The focus group discussed emergency communication situations, but discussions eventually included all types of communication on how to best promote public water. He explained that a good exchange of ideas took place at this first introductory meeting, and that he was looking forward to future meetings and applying lessons learned.

PMAA REGION 1 FALL DINNER

Mr. Hass reported on his recent attendance at the PMAA Region 1 Fall Dinner where regulatory facts and legal discussions were shared.

CROSS CONNECTION AND BACKFLOW PREVENTION PROGRAM UPDATE

Per a previous request by the Board, Mr. Hass provided an update about cross connection and backflow prevention explaining that backflow prevention is a DEP requirement. He reminded the Board that the DTMA entered into an agreement with the National Water Specialties Company last year and letters were sent by this company to commercial customers. Mr. Hass reported that the overall compliance numbers were very good.

In response to Mr. Van Houten's question about noncompliance, Mr. Hass explained that no one gets a pass. Mr. Green recommended that some type of quality review be instituted, and Mr. Van Houten agreed that compliance benchmarks should be established. Mr. Hass reported that high hazard properties are identified. He also stated that he is planning to meet with Mr. Brian Preski, President of National Water Specialties Company, in a few weeks at which time some realistic goals will be established.

NEW BUSINESS

BILL'S LIST: December 2021

Mr. Stairiker made a motion to approve the December 2021 Bills List for the General Fund Account in the amount of \$21,751.07; Developers Escrow Fund in the amount of \$1,796.68; Capital Improvement Fund in the amount of \$202,603.40; Prepaid Invoices in the amount of \$6,741.53; Prepaid ACH Credit Invoices in the amount of \$11,293.55; and Transfers to the Township in the amount of \$91,944.83. Mr. Green seconded the motion that was then unanimously approved by the Authority.

TREASURER'S REPORT: December 2021

Mr. Green made a motion approving acceptance of the December 16, 2021 Treasurer's Report as presented. Mr. Stairiker seconded the motion and the motion was unanimously approved by the Authority.

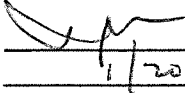
ANNOUNCEMENTS

The next DTMA Board of Directors Meeting is scheduled for January 20, 2022 at 3:30 pm.

ADJOURNMENT

With no further business to come before the Authority, the meeting was adjourned at 4:17pm.

Respectfully submitted,
Keith Hass
Executive Director



1/20/22

Date