

DOYLESTOWN TOWNSHIP MUNICIPAL AUTHORITY
Minutes of Meeting
March 15, 2018

A meeting of the Doylestown Township Municipal Authority was held at 4:00 p.m. on Thursday, March 15, 2018 in the Township Building with the following members in attendance: Richard A. Bach, Chairman; C. Edward Hege, Vice-Chairman; Edward Harvey, Treasurer; Joseph C. Van Houten, Secretary and Kevin Green, Assistant Secretary/Treasurer. Also present at the meeting was Keith Hass, Executive Director; Richard D. Magee, Jr., Municipal Authority Solicitor; Alfred S. Ciottoni, Municipal Authority Engineer and Rick Colello, Board of Supervisors Liaison to the Doylestown Township Municipal Authority.

ACTION ITEMS

On behalf of the Board of Directors of the Doylestown Township Municipal Authority and all our customers, Mr. Richard A. Bach, DTMA Board Chairman requested that an official commendation and sincere thank you be extended to Keith Hass, Scott Miele, Brent Eaton, Sean Gore, Jerry Kinder and Mark Matakonis for their superb work during the three Nor'easters. Mr. Bach stated that in spite of terrible weather conditions and a major mechanical failure our crew maintained full service to all customers and he asked Mr. Hass to please be sure to extend thanks to the crew at their next staff meeting.

Mr. Hass acknowledged Mr. Bach's commendation and added that members of the staff worked tirelessly through the night to ensure no water outage to area residents throughout the storms.

MINUTES APPROVAL: February 15, 2018

Approval of the Minutes to the meeting of the Doylestown Township Municipal Authority for February 15, 2018 was tabled to the next Board meeting.

BILL'S LIST: March 2018

Mr. Van Houten made a motion to approve the March 15, 2018 Bills List for the General Fund Account in the amount of \$38,054.86; Developers Escrow Fund in the amount of \$132.00; Capital Improvement Fund in the amount of \$75,760.56; Prepaid Invoices in the amount of \$98,894.78; Prepaid ACH Credit Invoices in the amount of \$11,567.78 and Transfers to the Township in the amount of \$83,022.07. Mr. Harvey seconded the motion which was then unanimously approved by the Authority.

TREASURER'S REPORT: March 2018

Mr. Van Houten made a motion to approve acceptance of the March 15, 2018 Treasurer's Report as presented. Mr. Hege seconded the motion and the motion was unanimously approved by the Authority.

APPLICATION FOR PAYMENT #2 JEV CONSTRUCTION, INC. AND APPLICATION FOR PAYMENT #3 AJM ELECTRIC, INC.

Mr. Ciottoni referenced his letter to the Doylestown Township Municipal Authority dated March 5, 2018 in which he recommended both payment requests as sited above as they apply to the Riding Well Upgrade Project. He stated that the project is one-third complete with significant work yet to be completed. Mr. Van Houten made a motion to approve JEV Construction, Inc., 116 West Main Street, Clinton, NJ 08809 Payment Request #2 in the amount of \$24,082.56 for work completed to date on Contract No. 2017-2!: Ridings Wellhouse Upgrade – General Construction and AJM Electric, Inc., 2333 Concord Road, Chester Township, PA 19013 Payment Request #3 in the amount of \$48,330 for work completed to date on Contract No. 2017-2B: Ridings Wellhouse Upgrade – Electrical Improvements. Mr. Green seconded the motion and the motion was unanimously approved by the Authority.

AUTHORIZATION TO EXECUTE QUINLAN SUBDIVISION DEVELOPER AGREEMENT

Mr. Alfred Ciottoni, Engineer for the DTMA stated that he approved the escrow amount for this project and provided it to the DTMA Solicitor, Mr. Richard Magee. Mr. Magee reported that a draft Development Agreement was sent last week to the developer and that he is awaiting its execution at this time. Based on this fact, he respectfully recommended approval of this agreement. Mr. Hege made a motion to approve execution of the Quinlan Subdivision Developer Agreement subject to minor revisions by the Authority Staff and with any significant changes to be brought back before the DTMA at their April meeting. Mr. Harvey seconded the motion which was then unanimously approved by the Authority.

DEVELOPER PROJECT UPDATES

Mr. Hass referenced a separate update sheet provided in the meeting packet and stated that the list is self-explanatory with nothing specific to report.

NEW BUSINESS

FURLONG AREA WATER SYSTEM COST RECOVERY

Mr. Hass reported that a public meeting is scheduled for the residents of both Doylestown and Buckingham Townships regarding the Furlong Water System and its cost recovery proposal.

Mr. Ciottoni reported that a pre-construction meeting was held regarding the recently executed contract with Pact One LLC.

A discussion of options to be considered for the cost recovery of this project was entertained by the DTMA.

Subsequent to said discussion, a motion was made by Mr. Van Houten stating that the Doylestown Township Municipal Authority is prepared to contribute \$150,000 to the Furlong Water System update and, in addition, will be assessing \$15,000 per EDU to commercial properties which could be financed over a five year period at an interest rate to be determined. Mr. Hege seconded the motion which was unanimously approved by the DTMA.

INFORMATION

Mr. Bach referenced the Information Section attached to the DTMA March 15 meeting packet by Mr. Keith Hass

Mr. Hass reported on his submission of a PA Small Water and Sewer Program Grant Application for New Britain Borough's University Village Water System Main and stated that he is hoping for a positive response in the early fall of 2018.

Mr. Van Houten requested that the DTMA consider a plan for public water for the Pebble Ridge area of the Township based on the fact that the area is scheduled for new sewer lines this summer.

ANNOUNCEMENTS

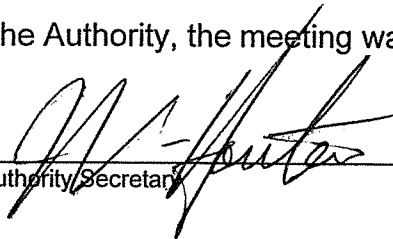
The next meeting of the Doylestown Township Municipal Authority will be held on Thursday, April 19, 2018 starting at 4 pm.

ADJOURNMENT

There being no further business to come before the Authority, the meeting was adjourned at 4:55 pm.

Respectfully submitted,

Keith Hass
Executive Director



Authority Secretary

5-17-18

Date Approved by Authority