

DOYLESTOWN TOWNSHIP MUNICIPAL AUTHORITY
Minutes of Meeting
June 16, 2016

A meeting of the Doylestown Township Municipal Authority was held at 4:00 p.m. on Thursday, June 16, 2016 in the Township Building with the following members in attendance: Richard A. Bach, Chairman; C. Edward Hege, Vice-Chairman; Frank LaRosa, Secretary; Edward Harvey, Treasurer and Joseph C. Van Houten, Assistant Secretary/Treasurer Also present at the meeting was Richard E. John, Executive Director; Richard D. Magee, Jr., Municipal Authority Solicitor; Alfred S. Ciottoni, Municipal Authority Engineer and Rick Colello, Board of Supervisors Liaison to the Doylestown Township Municipal Authority.

ACTION ITEMS

MINUTES APPROVAL: May 19, 2016

Upon a motion by Mr. LaRosa, seconded by Mr. Harvey, and unanimously approved by the Authority, the Minutes of the May 19, 2016 meeting were approved as submitted.

BILL'S LIST: June 16, 2016

Mr. LaRosa made a motion to approve the June 16, 2016 Bills List for the General Fund Account in the amount of \$17,748.32; Developers Escrow Fund in the amount of \$156.00; Debt Service Reserve Fund in the amount of \$-0-; Repair and Replacement Fund in the amount of \$51,313.87; Capital Improvement Fund in the amount of \$24,281.17; the Prepaid Invoices in the amount of \$13,352.20; the Prepaid ACH Credit Invoices in the amount of \$11,282.45 and Transfers to the Township in the amount of \$221,351.33. Mr. Harvey seconded the motion and the motion was unanimously approved by the Authority.

TREASURER'S REPORT: June 16, 2016

Mr. Hege made a motion to approve acceptance of the June 16, 2016 Treasurer's Report as presented. Mr. LaRosa seconded the motion and the motion was unanimously approved by the Authority.

DOYLESTOWN GREENE - ESCROW RELEASE #2

Mr. Hege made a motion for approval of Escrow Release #2 in the amount of \$5,213.00 to K. Hovnanian at Doylestown, LLC., for water utility work completed to date. Mr. LaRosa seconded the motion and the motion was unanimously approved by the Authority.

OTHER BUSINESS -

FACILITY UPGRADES

1. CENTRAL BOOSTER STATION/METER PIT STATUS:

Mr. Ciottoni stated that this booster station is complete but the meter pit is not. The contractor is being pursued to complete the remaining work on the meter pit; the scope of which should take a few days.

2. CROSS KEYS WATER SUPPLY STATUS:

Mr. John presented an update to the members of the Doylestown Township Municipal Authority with a review of options moving forward.

- A. All available info on private well locations within one mile of Cross Keys Well was sent to DEP today (Doylestown Township only; Buckingham and Plumstead info being provided to DEP by those townships). Initial strategic testing of day care centers and convalescent homes is planned.

- B. Water main extension - Broad to Old Dublin Pike
Mr. Harvey made a motion to direct the DTMA's Executive Director and Engineer to continue to pursue approval of this project. Mr. LaRosa seconded the motion which was then unanimously approved by the Authority.

3. SANDY KNOLL CONTAMINATION UPDATE - PRIVATE:

Discussion ensued with regards to frequency of PFC sampling and testing of the Authority's public wells located within the one mile zone of influence of the Cross Keys Well. As a result, a motion was made by Mr. Van Houten, seconded by Mr. Harvey, directing staff complete quarterly testing of its public wells (North Wells # 1/2, North Well # 3 and North Well # 4) located within the one mile radius zone surrounding the Cross Keys Well and all other authority public wells, outside the one mile radius be sampled and tested every six months. The motion was unanimously approved by the Authority.

- C. Private Well Sampling for PFOS/PFOA at 27 Cedarwoods Circle found positive results above the health advisory limit of 0.070 ppb. This is within 1800 feet of NW #3 and 4. The results of private well sampling were 0.072 ppb and these results were sent to DEP.

- D. DTMA letter to Doylestown Township

E. Doylestown Township letter to residents

4. CHAIRMAN'S REQUEST FOR DISCUSSION PURPOSES:

At the request of the DTMA Chairman, Mr. Richard Bach, Mr. LaRosa made a motion to table the other items from the Chairman's Request for Discussion Purposes. Mr. Harvey seconded the motion and the motion was unanimously approved by the Authority.

F. Executive Director Job Description

Mr. Richard Bach requested that the Authority members review the proposed job description and submit additions, etc., to Mr. John as soon as possible in order to move forward with this hire.

Mr. Colello reminded the members of the DTMA about the Sunshine Law and its prohibition against group email decisions, etc. He requested that he be cc'd on group DTMA emails.

Mr. Harvey stated that the DTMA does not make decisions via email.

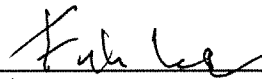
Mr. John agreed to compile the input of the DTMA members and move forward with an ad. The utilization of Monster.com and the Township public television station was suggested for promotion of said ad.

ANNOUNCEMENTS: The next meeting of the Doylestown Township Municipal Authority will be held on Thursday, July 21, 2016 starting at 4 pm.

ADJOURNMENT: There being no further business to come before the Authority, the Authority adjourned the meeting at 5:07 pm.

Respectfully submitted,
Richard E. John
Executive Director





July 21, 2016

Date