

**DOYLESTOWN TOWNSHIP MUNICIPAL AUTHORITY**  
**Minutes of Meeting**  
**August 15, 2013**

A meeting of the Doylestown Township Municipal Authority was held at 4:00 p.m. on Thursday, August 15, 2013 in the Township Building with the following members in attendance: Ronald C. May, Chairman; C. Edward Hege, Vice-Chairman; Edward Harvey, Treasurer; Richard A. Bach, Secretary and Frank LaRosa, Assistant Secretary/Treasurer. Also present at the meeting was; Richard E. John, Executive Director; Richard D. Magee, Municipal Authority Solicitor; Alfred S. Ciottoni, Municipal Authority Engineer and Rick Collelo, Board of Supervisors Liaison to the Doylestown Township Municipal Authority.

**ACTION ITEMS**

**MINUTES APPROVAL: July 18, 2013**

Mr. Bach made a motion to approve acceptance of the July 18, 2013 meeting minutes as presented. Mr. LaRosa seconded the motion and the motion was unanimously approved by the Authority.

**BILL'S LIST: August 15, 2013**

Mr. LaRosa made a motion to approve the August 15, 2013 Bills List for the General Fund in the amount of \$113,591.50; the Developer's Escrow in the amount of \$3,958.51; the Debt Service Fund in the amount of \$-0-; the Repair and Replacement Fund in the amount of \$10,029.66; the Capital Improvement Fund in the amount of \$140.50; and the Prepaid Invoices in the amount of \$15,729.32. Mr. Hege seconded the motion and the motion was unanimously approved by the Authority.

**TREASURER'S REPORT: August 15, 2013**

Mr. Hege made a motion to approve acceptance of the August 15, 2013 Treasurer's Report as submitted. Mr. LaRosa seconded the motion and the motion was unanimously approved by the Authority.

**STAFFING NEEDS**

Mr. John referenced his memo to the Municipal Authority dated August 14, 2013 as well as the memo and report that he received from Water Super, Mr. Scott Miele dated August 8, 2013. Following some discussion, Mr. Bach made a motion to approve hiring one full-time employee and one part-time employee beginning September, 2013 subject to Mr. John's satisfaction of each individuals' credentials. Mr. LaRosa seconded the motion and the motion was unanimously approved by the Authority.

## **CUSTODIAL RISK POLICY (See 2012 Audit and memo dated July 10, 2013)**

Discussion and action on this topic was tabled to the Authority's September, 2013 meeting.

## **BOROUGH OF DOYLESTOWN – WHEELING OF WATER**

Messrs. Ciottoni and John reviewed the results of their meeting with officials of the Borough of Doylestown regarding their request for a "Wheeling Charge." Possible options going forward were discussed with a directive to Messrs. Ciottoni and John to continue negotiations with the Borough and arrive at a solution to bring back to the Authority relative to this topic.

## **OTHER ITEMS –**

### **PROJECT STATUS:**

Bailey's Square – Planning activity has picked up via Carroll Engineers. PennDOT Highway Occupancy Permit applied for.

Carriage Hill – Construction of housing units now at 125 units and the Authority has collected \$ 245,021 in tap in fees. Additional 27 of 31 units have received permits however fees were waived to satisfy upgrade costs at NBS.

Doylestown Greene – Upon final court ruling on development approval, this project regarding 24 townhouses plus existing farm house could see action late this year.

Moore Energy & Solar Systems – Met with Barry and Matt Moore twice and Roman once with half a dozen phone calls. Two sites (NWW #1 and North Storage Tank) were looked at and some discussion took place. Also looked at Authority Building in the Public Works yard and another discussion took place on locating a system of solar panels on the roof. Moore is proposing to tie this to the Township Peco meter.

North Booster Station – Punch List completed and painting has commenced. Gathering proposals for drive way extension and landscaping.

Pavilion at Furlong – Board of Supervisors denied submitted plan. Developer will have to start over with new submission.

Shelbourne Healthcare – Final plan approved by the Board of Supervisors. All agreements and escrows have been funded.

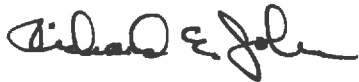
Silver Maple Farms/Executive Quarters – Water mains all in however only services to Executive Quarters have been installed. Residences not under construction as yet.

Turk Road Pumping Station – Pump station now running daily. Residents requesting cost for connection. No takers yet. Hydrants still need to be credited by ISO. Staff gathering cost proposals for painting, driveway and landscape work on station.

**ANNOUNCEMENTS:** The next meeting of the Doylestown Township Municipal Authority will be held on Thursday, September 19, 2013 starting at 4 pm.

**ADJOURNMENT:** There being no further business to come before the Authority, the meeting was adjourned at 4:55 pm.

Respectfully submitted,



Richard E. John  
Executive Director



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11/20/13

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Date