

**DOYLESTOWN TOWNSHIP MUNICIPAL AUTHORITY**  
**Minutes of Meeting**  
**June 20, 2013**

A meeting of the Doylestown Township Municipal Authority was held at 4:00 p.m. on Thursday, June 20, 2013 in the Township Building with the following members in attendance: C. Edward Hege, Vice-Chairman; Edward Harvey, Treasurer; Richard A. Bach, Secretary and Frank LaRosa, Assistant Secretary/Treasurer. Also present at the meeting was; Richard E. John, Executive Director; Richard D. Magee, Municipal Authority Solicitor; Alfred S. Ciottoni, Municipal Authority Engineer and Rick Collelo, Board of Supervisors Liaison to the Doylestown Township Municipal Authority.

**ACTION ITEMS**

**MINUTES APPROVAL: May 16, 2013**

Mr. LaRosa made a motion to approve acceptance of the May 16, 2013 meeting minutes as presented. Mr. Bach seconded the motion and the motion was unanimously approved by the Authority.

**BILL'S LIST: June 20, 2013**

Mr. Hege made a motion to approve the April, 2013 Bills List for the General Fund in the amount of \$113,106.70; the Developer's Escrow in the amount of \$499.75; the Repair and Replacement Fund in the amount of \$11,008.52; the Capital Improvement Fund in the amount of \$4,629.41; and the Prepaid Invoices in the amount of \$3,760.34. Mr. LaRosa seconded the motion and the motion was unanimously approved by the Authority.

**TREASURER'S REPORT: June 20, 2013**

Mr. Hege made a motion to approve acceptance of the June 20, 2013 Treasurer's Report as submitted. Mr. LaRosa seconded the motion and the motion was unanimously approved by the Authority.

**CARRIAGE HILL BOND RELEASE – OFFSITE WATER MAIN**

Mr. John reviewed details related to this project. Based on discussion at the Authority meeting, and the developer's provision of as built, Mr. Bach made a motion for conditional approval to allow the Carriage Hill JV, LLC security bond covering the construction of the offsite water mains, on-site meter pit and North Booster Station upgrades to expire in exchange for an eighteen month maintenance bond in the amount of \$ 66,575.00. (Mr. Reiser will provide all dedication documentation within next several weeks and will immediately post \$15,000.00 cash in the Professional Services Escrow Account.) Mr. Harvey seconded the motion and the motion was unanimously approved by the Authority.

**SHELBOURNE HEALTHCARE WATER UTILITY PLAN APPROVAL**

Mr. Magee introduced discussion of this topic and recommended its conditional approval; Mr. Ciottoni also commented on his findings relative to this water utility plan and referenced his review letters to Mr. John dated May 29 and June 10, 2013. Mr. Bach made a motion for conditional approval of the Shelbourne Healthcare water utility plans dated October 2, 2013 and last revised May 22, 2013 as recommended by SC Engineers in their sixth review letter dated May 29, 2013 and subject to the conditions set forth in SC Engineers review letter of June 10, 2013. Mr. LaRosa seconded the motion which was then unanimously approved by the Authority.

**SHELBOURNE HEALTHCARE – DEVELOPER, ESCROW and PROFESSIONAL SERVICES AGREEMENT**

Mr. LaRosa made a motion for approval to accept and execute the Shelbourne Healthcare developer, escrow and professional services agreements and to establish a non-interest bearing escrow account per recommendation of the Authority Solicitor in June, 2013. Mr. Harvey seconded the motion which was unanimously approved by the Authority.

**FSB/SHELBOURNE GRANT of EASEMENT – FSB/Shelbourne Property**

Mr. LaRosa made a motion approving acceptance of a forty (40) foot water utility easement across a drive way and a twenty (20) foot wide water utility easement across the lawns of the Shelbourne Healthcare facility and to a point of ending at the Holbert Property and Easton Road per the solicitor's recommendation. Mr. Hege seconded the motion which was unanimously approved by the Authority.

**HELD WATER UTILITY GRANT of EASEMENT –**

Mr. Bach made a motion accepting confirmation and restating a Plan Easement granted by Richard H. Held for a thirty foot wide Water Utility Easement crossing Parcel # 09-014-030-4 as shown on a certain record plan recorded in the Bucks County Office of the Recorder of Deeds, Plan Book 299 at page 32 and as per the solicitor's recommendation. Mr. Harvey seconded the motion which was unanimously approved by the Authority.

**OTHER ITEMS –**

**PROJECT STATUS:**

Bailey's Square – Planning activity has picked up via Carroll Engineers. A PennDOT Highway Occupancy Permit applied for.

DTMA Minutes of June 20, 2013 - continued

Carriage Hill – Construction of housing units now at 125 units and the Authority has collected \$ 245,021 in tap in fees. Additional 27 of 31 units have received permits however fees were waived to satisfy upgrade costs at NBS.

Doylestown Greene – Upon final court ruling on development approval, this project regarding 24 townhouses could see action late this year.

North Booster Station – Punch List and interior painting has been completed. Gathering proposals for drive way extension and landscaping.

Pavilion at Furlong – Proposed new plan was denied at the June Board of Supervisors meeting.

Shelbourne Healthcare – A water utility easement has been granted to DTMA for water main work along the Easton Road frontage and Authority Engineer will be reviewing Shelbourne design changes which are referenced in ASC's six review letter dated May 29, 2013.

Silver Maple Farms/Executive Quarters – Water mains all in however only services to Executive Quarters have been installed. Residences not under construction as yet.

Turk Road Pumping Station – Notices to be sent week of 06/24/13 to residences stating line is active and available for service. Hydrants still need to be credited by ISO. Staff gathering cost proposals for painting, driveway and landscape work.


**ANNOUNCEMENTS:** The next meeting of the Doylestown Township Municipal Authority will be held on Thursday, July 18, 2013 starting at 4 pm.

**ADJOURNMENT:** There being no further business to come before the Authority, the meeting was adjourned at 4:35 pm.

Respectfully submitted,



Richard E. John  
Executive Director



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SECRETARY

7/18/2013

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Date