

DOYLESTOWN TOWNSHIP MUNICIPAL AUTHORITY
Minutes of Meeting
October 18, 2012

A meeting of the Doylestown Township Municipal Authority was held at 4:00 p.m. on Thursday, October 18, 2012 in the Township Building with the following members in attendance: Ronald C. May, Chairman; C. Edward Hege, Vice-Chairman; Richard A. Bach, Secretary; Edward Harvey, Treasurer and Frank LaRosa, Assistant Secretary/Treasurer. Also present at the meeting was Alfred S. Ciottoni, Municipal Authority Engineer; Richard E. John, Executive Director; Richard D. Magee, Municipal Authority Solicitor and Rick Colello, Board of Supervisors Liaison to the Doylestown Township Municipal Authority.

ACTION ITEMS

MINUTES APPROVAL: September 20, 2012

Mr. Bach made a motion to approve the September 20, 2012 DTMA Minutes as submitted. Mr. Harvey seconded the motion and the motion was unanimously approved by the Authority.

BILL'S LIST: October, 2012

Mr. LaRosa made a motion to approve the October, 2012 Bills List for the General Fund Account in the amount of \$80,149.99; the Developers Escrow Fund in the amount of \$-0-; the Debt Service Reserve Fund in the amount of \$-0-; the Repair and Replacement Fund in the amount of \$7,955.77; the Capitol Improvement Fund in the amount of \$2,363.60 and the Prepaid Invoices in the amount of \$4,929.42. Mr. Hege seconded the motion and the motion was unanimously approved by the Authority.

TREASURER'S REPORT: October, 2012

Mr. Hege made a motion to approve acceptance of the October, 2012 Treasurer's Report as submitted. Mr. Bach seconded the motion and the motion was unanimously approved by the Authority.

REQUEST RELEASE OF ESCROW #2 – Beans Family Dealership

Mr. Ciottoni stated that this project is virtually complete. Mr. Hege made a motion for approval to release Escrow #2 in the amount of \$56,471.00 and leaving a balance of \$47,639, or 30% of total escrow, as recommended by SC Engineers in a letter dated 10/04/12 for water utility work provided by the Beans Family Dealership located at 425 North Easton Road, in the Cross Keys Water Service District of Plumstead Township. Mr. Bach seconded the motion and the motion was unanimously approved by the Authority.

AUDIT PROPOSAL – Years Ending 2012 – 2013 – 2014

Upon review of three audit proposals, Mr. LaRosa made a motion for approval to enter into agreement with the firm of Major & Mastro, LLC, Certified Public Accounts for annual auditing of Authority financial statements in accordance with GASB #34 in the amount of \$6,750.00 for the year ending 2012; \$6,750.00 for the year ending 2013; and \$6,750.00 for the year ending 2014. Mr. Bach seconded the motion and the motion was unanimously approved by the Authority. All other proposals were rejected.

BUDGET – 2013 Preliminary

Mr. Hege provided a review of the 2013 DTMA Preliminary Budget. Further action on the budget was tabled to the next meeting of the DTMA pending further independent review by its members.

SILVER MAPLE FARMS/DOYLESTOWN EXECUTIVE QUARTERS – Agreements

Mr. Magee initiated discussion of the agreements related to Silver Maple Farms/Doylestown Executive Quarters and recommended execution of same. Mr. Bach made a motion for approval and execution of the DBD Realty, LTD., LLC., Developer, Escrow and Professional Services Agreements related to the proposed Silver Maple Farms/Doylestown Executive Quarters development on tax parcels 09-007-130 and 09-007-130-004 in Doylestown Township subject to the approval of the Authority Solicitor. Mr. LaRosa seconded the motion and the motion was unanimously approved by the Authority.

OTHER ITEMS -

CAPITAL PROJECT STATUS: Doylestown Township

BARN PLAZA, 1745 EASTON ROAD – CHICK-FIL-A RESTAURANT – Mr. John reported that there is no action on this project.

NORTH BOOSTER STATION – Mr. John reported that this upgrade is currently underway with the electrical supply being updated and the new transformer being installed.

NORTH BOOSTER STATION GENERATOR – Mr. John reported that a pre-construction meeting was held today.

THOMPSON TOYOTA EXPANSION – Mr. John reported that this project is under site construction.

TURK ROAD PUMP STATION – Mr. John reported that a pre-construction meeting was held today for Contract 2012-1 & 2 (General & Electrical) with a notice to proceed already issued for October 22, 2012.

Plumstead Township

BAILEY'S SQUARE – There is no action to report on this project.

BEANS FAMILY DEALERSHIP – Mr. John reported that all water mains have been installed and are operational.

NESHAMINY MANOR

Following some discussion regards the Authority continuing being a source of supply for the Neshaminy Manor water system, the consensus of the Authority was to grant authorization to Mr. John to move forward with conversations with officials of Neshaminy Manor.

DANBORO

Mr. John informed the DTMA about a recent discussion he had with developers who are proposing a development of 37 townhomes in Danboro and explained that water service has been requested for said development. The Board consensus directed the engineer confirm the Authority has sufficient water supply should Plumstead Township so request to purchase said supply.

CHAIRS


Mr. Harvey made a motion to approve the purchase of twelve (12) board chairs and two office chairs at a cost not to exceed \$4,700 for the Doylestown Township Municipal Authority. Mr. Bach seconded the motion and the motion was unanimously approved by the Authority.

ANNOUNCEMENTS: The next meeting of the Doylestown Township Municipal Authority will be held on Thursday, November 15, 2012 starting at 4 pm.

ADJOURNMENT: There being no further business to come before the Authority, the meeting was adjourned at 5:04 pm.

Respectfully submitted,


Richard E. John
Executive Director



11/15/2012

Date