

**Dog Park Advisory Board Meeting Notes** February 3, 2020 at 5:00 p.m.  
Conference Room in the Administrative Trailers

**Attending:** Kathy Brown, Deb McComas, Donna Cawthorne, Andrew Miller, Warren Grant, Katelynn Steck, Kristen McCoach, David Cochran, Karen Sweeney, Caroline Brinker, Nancy Santacecelia

**Election of Officers:** Kathy introduced Nancy Santacecelia, the new Board of Supervisors Liaison to the DPAB.

The Board voted unanimously to appoint the same officers as 2019:

President: Kathy Brown

Vice President: Deb McComas

Secretary: Donna Cawthorne

**Guests:** N/A

**Meeting Notes** of November 4, 2019 were accepted and approved on a motion by Andrew, seconded by Warren and passed by unanimous vote.

The DPAB met on January 6, 2020 in an unofficial capacity due to the fact that the BOS Reorganization Meeting had not occurred. Therefore officers were not elected and no business was conducted.

**Correspondence:** N/A

**Member Inquiries:** N/A

**Incident Reports:** The Board discussed Incident Reports submitted by two members regarding an incident that occurred on January 24, 2020 in the large dog section which resulted in a small puncture wound to one dog. There were no other witnesses to the incident. Neither member was in attendance at the DPAB meeting. On a vote of 7 for and 1 against, the DPAB Board recommends that the owner of the offending dog should attend an Orientation session as a refresher course prior to the fob being reactivated.

**Projects / Events:** None currently

**Other Business:**

**Dog Park Improvements:** Karen reported that the drainage work has started and will continue when the ground freezes.

**Video Sub-Committee:** Nancy will contact the TAB Committee regarding the status of the video the DPAB worked on.

**New Access Control System:** Karen reported that progress is being made on installation of the new system. It is anticipated that the new system will be activated on February 15th, therefore the new fobs must be distributed to members soon. An email blast will be sent stating that active members can pick up their new fobs at the township building starting on February 5th. Katelynn prepared a sign for Kathy to post at the dog park tomorrow with the information. Kathy will send an email to Board members to sign up to distribute fobs during off hours at the township building. Fobs will only be available to active members, one per household at this time, with an additional fob available for purchase at a later date.

**Survey:** Katelynn distributed the survey for Board discussion and finalization. The survey will be emailed to members once the new access system is activated.

**App Problems:** Nancy reported that the app doesn't always work due to a server error. The app was created and is maintained by a dog park member. David will contact him and ask him to repair it.

**Orientations - Doylestown Township Community Meeting Room:**

Wednesday, March 4th at 6:45 p.m.: Kathy, Warren, Katelynn, Donna

Saturday, April 4th at 9:15 a.m.: Kathy, David, Donna

Thursday, May 7th at 6:45 p.m.: Kathy, Kristen

**Adjournment:** On a motion by Andrew, seconded by Katelynn and approved by the Board, the meeting was adjourned at 6:20 p.m.