



# Board of Supervisors

## Regular Meeting

425 Wells Road  
Doylestown, PA 18901  
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215-348-9915

~ Minutes ~

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Tuesday, March 16, 2021

7:00 PM

Community Meeting Room

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### I. 7:00 PM REGULAR MEETING

Members of the Board of Supervisors in attendance included Chairperson Barbara N. Lyons, Vice Chairperson Ryan Manion, Nancy Santacecilia (remote), and Jennifer Herring (remote).

Township Staff in attendance included Township Manager Stephanie Mason, Director of Operations Dave Tomko, Township Solicitor Jeffrey Garton, and Chief of Police Dean Logan.

Absent member of the Board of Supervisors included Dan Wood and Township Staff included Township Engineer Sean Torpey.

Ms. Lyons noted the board held an executive session before the meeting to discuss personnel matters.

#### A. Pledge to the flag

#### B. Presentations

1. Life Saving Award – Sgt. R. Jones, DTPD and Ofc. J. Hannahoe, CB Regional Police Department  
Guest: Chief Knott

Chief Logan presented the Life Saving Award to Sergeant Jones and Sergeant Hannahoe. Sergeant Jones and Sergeant Hannahoe responded to Mr. Woodbury's heart attack. Ms. Lyons thanked the officers on behalf of the board. Chief Logan noted the great coordination between Police Departments.

2. Recognition of Employee Retirement – S. Miele

Mr. Hass recognized Mr. Miele's retirement as the Water Superintendent for DTMA. Ms. Lyons presented Mr. Miele with a plaque.

#### C. Visitors/Public Comment

### II. ANNOUNCEMENTS

- A. The next meeting of the Board of Supervisors is scheduled for Tuesday, April 6, 2021 at 7:00 PM
- B. The Doylestown Township Board of Supervisors and the Ways and Means Committee will have a Budget Work Session on Tuesday April 6, 2021 at 5:00 PM. The Public is welcome to attend.

- C. BC Household Hazardous Waste Collection Event – April 4, 2021 – BC Community College, 275 Swamp Rd., Newtown, PA. Registration is required at BucksHHW.EventBrite.com. For more information about waste collection resources in Bucks County visit the county’s website.

**III. MINUTES APPROVAL: February 16, 2021**

Ms. Manion MOTIONED; seconded by Ms. Herring to approve the February 16, 2021 minutes. MOTION passed 4-0.

**IV. CORRESPONDENCES –**

- A. League of Women Voters – Request Waiver of Rental Fee for Meeting Room

**V. REPORTS**

- A. Solicitor -None
- B. Township Engineer - None
- C. Police Chief

Chief Logan noted residents had questions regarding the roundabout plans presented at the PennDOT zoom meeting. They inquired why the location and funds being spent. He noted minor improvements occurred and recently PennDOT completed a study. He also addressed the funds were set aside for roundabouts and cannot be used for another project.

- D. Dir. of Operations

*2021 Street Sweeping Award – 1-year extension.*

Mr. Tomko recommended to award the 2021 Street Sweeping Maintenance 1 year contract extension.

Ms. Manion MOTIONED; seconded by Ms. Santacecilia to award the execution of a one-year contract extension for 2021 Street Sweeping to Reilly Sweeping, Inc. in the amount of \$37,811.999 for both the spring and fall sweeping and \$144.94 per hour for out scope street sweeping. MOTION passed 4-0.

*2021 Lawn Maintenance Award – 1-year extension*

Ms. Manion MOTIONED; seconded by Ms. Herring to award the execution of a one-year contract extension for 2021 Lawn Maintenance with M&M Landscaping in the amount of \$94,675.10 plus Basin add Alternate #1 for \$1,132.32 and Parks add Alternate #1. MOTION passed 4-0.

*Township Building HVAC Maintenance Contract Award*

Ms. Manion MOTIONED; seconded by Ms. Santacecilia to award the Township Building HVAC system, 2-year preventive maintenance contract to Tozour-Trane in the amount of \$8,960.00 per year. MOTION passed 4-0.

**E. Township Manager**

Ms. Mason explained that Special Projects Coordinator Aaron Walizer prepared a memo regarding the extension for the well water tests for the Septate Management Program. Ms. Mason noted the Department of Health is not currently providing water tests. She stated last year the Township provided an extension to residents in Cycle 2 through March 31<sup>st</sup> of this year to have their well water tested and their septic system pumped. To date 88.1% of residents have complied with the pumping requirements so it has been suggested not to extend that any further. However, 53.5% of property owners in Cycle 2 need to comply with the well water testing requirements under the SMP. Therefore, we are recommending extending the well water testing through September 30, 2021 for properties within Cycle 2. She noted research was completed for a resident discount, denied by the private testing companies. Ms. Mason stated notices will be sent out.

Ms. Manion MOTIONED; seconded by Ms. Santacecilia to extend the water testing through September 30, 2021. No extension is recommended for the septic system pumping portion of the program beyond March 31<sup>st</sup> for residents in Cycle 2 as part of the Septage Management Program. MOTION passed 4-0.

Ms. Mason shared with the Board that the Doylestown Fire Company received the Bucks County report on the Volunteer Fire Service and after evaluation would like to meet with the Township to discuss it perhaps in a few months.

**F. Supervisors**

Ms. Manion reported the Park and Recreation Board has exciting plans that we will hear about in the months ahead. They are doing some long-term planning and it is exciting.

She also thanked Doylestown Health during vaccine distribution and asked residents to reach out to older residents, family, and friends to assist them in scheduling.

**VI. UNFINISHED BUSINESS -****A. BC Law Enforcement Virtual Training Ctr. Waiver Agreement**

Mr. Garton suggested the Board approve agreement as he has reviewed it.

Ms. Manion MOTIONED; seconded by Ms. Herring to approve the waiver agreement for the Bucks County Law Enforcement Virtual Training Center. MOTION passed 4-0.

**VII. NEW BUSINESS****A. Requesting Public Sewer Hook Ups**

Ms. Mason explained approval requested for two properties who have necessary reasons for the connection.

Ms. Manion MOTIONED; seconded by Ms. Herring to approve the waiver's for Heather Drive and 537 Sandy Ridge Road. MOTION passed 4-0.

**B. 2021 Trash Hauler Permits**

Ms. Mason explained the haulers listed in the memo dated March 16, 2021 have completed the application process.

Ms. Manion MOTIONED; seconded by Ms. Herring to approve the 2021 trash haulers listed in the memo of March 16, 2021. MOTION passed 4-0.

**C. PRWR Sewer Project – BCWSA Bill No. 22**

Ms. Mason noted the Pebble Ridge subcommittee concurred with the payment.

Ms. Manion MOTIONED; seconded by Ms. Herring to approve payment for bill #22 to BCWSA. MOTION passed 4-0.

**D. 2021 Performing Arts Schedule**

Ms. Lyons relayed that Ms. Sweeney requested the Board approves the schedule.

Ms. Manion MOTIONED; seconded by Ms. Herring to approve the 2021 Performing Arts Schedule as outlined in the memo from Ms. Sweeney dated March 11, 2021. MOTION passed 4-0.

**E. Treasurers Report – March 16, 2021**

Ms. Manion MOTIONED; seconded by Ms. Santacecilia to approve Treasurers Reported dated March 16, 2021. MOTION passed 4-0.

**F. Bills List – March 16, 2021**

Ms. Manion MOTIONED; seconded by Ms. Santacecilia to approve the March 2021 Bills List in the amount of \$611,941.86. MOTION passed 4-0.

**VIII. ANNOUNCEMENTS**

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**IX. ADJOURNMENT**

The meeting was adjourned at 7:33 pm by Ms. Lyons.

Respectfully submitted by

Stephanie J. Mason  
Secretary