



Board of Supervisors

Regular Meeting

425 Wells Road
Doylestown, PA 18901
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215-348-9915

~ Minutes ~

Tuesday, January 19, 2021

7:00 PM

Community Meeting Room

I. 7:00 PM REGULAR MEETING

Members of the Board of Supervisors in attendance included Chairperson Barbara N. Lyons, Vice Chairperson Ryan Manion, Jennifer Herring, Nancy Santacecilia, and Dan Wood.

Township Staff in attendance included Township Manager Stephanie Mason, Director of Operations Dave Tomko, Township Solicitor Jeffrey Garton, Chief of Police Dean Logan and Township Engineer Sean Torpey.

Ms. Lyons stated interviews for vacancies on various boards and committees took place before the meeting. The Board also held an Executive Session regarding a personnel matter.

Ms. Manion MOTIONED; seconded by Ms. Santacecilia to nominate Bob Shaffer to serve on the Parks and Recreation Board. MOTION passed 5-0.

Ms. Manion MOTIONED; seconded by Ms. Santacecilia to nominate Doug Rowe, Christopher Bignault, and Carol Sugars to serve on the Local Traffic Advisory Committee. MOTION passed 5-0.

Ms. Santacecilia MOTIONED; seconded by Ms. Manion to nominate Chris Ballerini to serve on the Telecommunications Advisory Board. MOTION passed 5-0.

A. Pledge to the flag

B. Presentations

1. *Parks and Recreation Open Space Comprehensive Plan – Judy Stern Goldstein*

Ms. Stern Goldstein presented the Parks and Recreation Open Space Comprehensive Plan. She noted Patrick Graham, Karen Sweeney, and the Parks, Recreation Open Space Comprehensive Plan Committee assisted with the plan. She stated the plan is an update to the previous plan. She stated the plan is a guide for the next 5-10 years.

Ms. Lyons inquired about park land per resident, as we currently exceed the standard. She also indicated she had a number of typographical errors that she'd like corrected.

Ms. Stern Goldstein recommended to increase as the population increases. The Board agreed the Resolution will be discussed at the next meeting.

2. *Pension Advisory Committee – Ed Denton, Chairman*

Mr. Denton presented the Proposed Investment Policy Statement (IPS) and Existing Investment Policy Statement for Uniformed & Non-Uniformed employees. He noted key changes to the IPS and next steps. The Board agreed to have the Township Solicitor review the document and get back to the Pension Advisory Committee and to the Board of Supervisors with revisions.

The Board thanked the Pension Advisory Board for their hard work.

C. Visitors/Public Comments - None**II. ANNOUNCEMENTS**

- A. Please be advised that as of January 19, 2021, the Doylestown Twp. Municipal Building is open to the public. Please be advised masks and social distancing are still required.
- B. The next meeting of the Board of Supervisors is scheduled for Tuesday, February 16, 2021 at 7:00pm.
- C. The Administrative Offices will be closed on Monday, February 15, 2021 in observance of Presidents' Day.
- D. Christmas Tree Drop-Off - Trees can be dropped off at the New Britain Road entrance of Central Park until January 31st.

III. MINUTES APPROVAL – Reorganization Meeting – January 4, 2021

Ms. Herring noted that corrections to Ms. Manion's name needed to be made and that Ms. Manion second an approval. Ms. Manion MOTIONED; seconded by Ms. Herring to approve the January 4, 2021 minutes. MOTION passed 5-0.

IV. CORRESPONDENCESA. BCPC Hazardous Waste Program – 2021 Annual Commitment Renewal

Ms. Mason recommended to renew the program as it is popular with residents. Ms. Herring MOTIONED; seconded by Ms. Manion to renew the BCPC Hazardous Waste Program. MOTION passed 5-0.

B. Resignation from PWSAB – G. Munkelt

Mr. Wood MOTIONED; seconded by Ms. Manion to accept Mr. Munkelt's resignation with regret from the Public Water and Sewer Advisory Board. MOTION passed 5-0

C. PA DEP Growing Greener Grant Rejection – Sauerman Park Pond

Ms. Mason informed the Board that the Township's application for the Growing Greener Grant had been rejected. She suggested to reapply for the grant in the near future.

V. REPORTS

- A. Solicitor - None
- B. Police Chief - None
- C. Township Engineer - None
- D. Manager - None
- E. Director of Operations

Ms. Manion MOTIONED; seconded by Ms. Santacecilia to award the engineering proposal for the 2021 Kids Castle Projects, Areas A & B to Gilmore Associates, Inc. MOTION passed 5-0.

Ms. Manion MOTIONED; seconded by Ms. Santacecilia to award the Kids Castle Structural Condition Assessment to Pennoni. MOTION passed 5-0.

Ms. Herring MOTIONED; seconded by Ms. Manion to approve the 2021 NBIS Inspections to Pennoni. MOTION passed 5-0.

- F. Supervisors

Ms. Herring thanked the presenters from the Pension Advisory Committee for all their hard work.

Ms. Santacecilia stated the Bike & Hike Committee will work on creating virtual maps of the trails.

VI. NEW BUSINESS

- A. Development Agreements

- 1. *Brooks Tract – Cherry Lane*

Mr. Garton reviewed the Brooks Tract agreement and recommended the agreement.

Ms. Herring MOTIONED; seconded by Ms. Santacecilia to approve the Brooks Tract development agreement. MOTION passed 5-0.

- 2. *Sloane – Warrington Audi/Porsche*

Ms. Santacecilia MOTIONED; seconded by Ms. Herring to approve the Sloane development agreement. MOTION passed 5-0.

Mr. Sloane thanked the Township.

B. AARP Foundation – Request for Fee Waiver

Ms. Mason reviewed the request by AARP Foundation to waive rental fees for their use of the Township meeting room. Mr. Wood suggested that AARP correct typos in their application. Ms. Santacecilia MOTIONED; seconded by Ms. Herring to approve the fee waiver for AARP. MOTION passed 5-0.

C. Emergency Management Plan Update

Mr. Salisbury stated the Emergency Management Plan is updated on a bi-annual basis.

Ms. Santacecilia MOTIONED; seconded by Ms. Manion to approve resolution No. 2269 which updated the Township's Emergency Management Plan. MOTION passed 5-0.

D. Job Classification/Compensation Study

Ms. Mason recommended GovHR to complete a job classification/compensation study for the Township.

Ms. Santacecilia MOTIONED; seconded by Ms. Manion to approve the Job Classification/Compensation Study by GovHR. MOTION passed 5-0.

E. PennDOT Round-About Project Update (Easton Rd and Sauerman Rd / New Britain Rd)

Ms. Mason reviewed the 4F impact of the project on the trail. The Bike & Hike consultant agreed that there was no impact.

F. PennDOT Tree Planting Agreement – Rt. 611

Ms. Mason stated over the summer a tornado removed many trees from the bypass area of the Township. It is anticipated that for Arbor Day in the spring a tree planting could take place. Since the area is within Penn Dot's Right of Way, we need an agreement with them to plant trees along the Bypass.

Ms. Herring MOTIONED; seconded by Ms. Manion to approve the PennDOT Tree Planting Agreement. MOTION passed 5-0.

G. Treasurer's Report – January 19, 2021

Ms. Manion MOTIONED; seconded by Ms. Santacecilia to approve the Treasurers Report. MOTION passed 5-0.

H. Bills Lists – January 19, 2021

Ms. Manion MOTIONED; seconded by Ms. Santacecilia to approve the Bills List in the amount of \$619,509.08. MOTION passed 5-0.

VII. ANNOUNCEMENTS

Chief Logan stated solicitation will occur with warmer weather. The Board agreed to keep solicitation suspended due to COVID-19.

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VIII. ADJOURNMENT

The meeting was adjourned at 7:46 pm by Ms. Lyons.

Respectfully submitted by

Stephanie J. Mason
Secretary