



Board of Supervisors

Regular Meeting

~ Minutes ~

425 Wells Road
Doylestown, PA 18901
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Twitter: @DoylestownTwp
www.facebook.com/doylestowntwp
215-348-9915

Tuesday, October 20, 2020

5:00 PM

Community Meeting Room

I. 5:00 PM REGULAR MEETING

Members of the Board of Supervisors in attendance included Chairperson Barbara N. Lyons (via Zoom), Vice Chairperson Ryan Manion, with Supervisors; Jennifer V. Herring, Nancy Santacecilia and Dan Wood.

Township Staff in attendance included Township Manager Stephanie J. Mason, Director of Operations Dave Tomko (via Zoom), Township Solicitor Jeffrey P. Garton, Chief of Police A. Dean Logan, and Township Engineer Geoffrey J. Attanasio.

Ms. Manion explained the budget work session, interviews for vacancy on the Telecommunication Advisory Board, and executive session on a personnel matter were held before the meeting.

A. Pledge to the flag

B. Bucks County Commendation to Chief Logan - Tornado

Ms. Herring presented Chief Logan with a Commendation from Bucks County in recognition of the August Tornado that hit Doylestown Township. Chief Logan thanked the Board of Commissioners and accepted the commendation on behalf of the member of the Police Department. Ms. Manion thanked Chief Logan and the department for their service.

C. Visitors/Public Comments

II. ANNOUNCEMENTS

A. The next meeting of the Doylestown Township Board of Supervisors will be held on Tuesday, November 17, 2020 at 7:00PM.

B. The Doylestown Township Administration Offices will be closed on Tuesday, November 3, 2020 due to General Election Day. Please visit our website: for all your voting questions.

C. Daylight Savings Time ends on Sunday, November 1, 2020. Remember to turn your clocks BACK one hour. This is a very good time to replace batteries on all your smoke and CO2 detectors.

D. Leaf and Yard Waste Recycling – the 3rd Saturday of each month from 9AM – 11AM – Drop off site is located at the New Britain Rd. entrance of Central Park. Please visit our website for more information.

- E. Give the Gift of Life – American Red Cross Blood Drives - Activity Center Trailer

III. MINUTES APPROVAL: Regular Meeting & Budget Work Session – October 6, 2020

Mr. Wood asked for correction of his prefix. Ms. Herring corrected “no right turn”. Ms. Santacecilia MOTIONED; seconded by Ms. Lyons to approve the regular meeting minutes with corrections. MOTION passed 5-0.

Mr. Wood asked for correction of his name. Ms. Herring MOTIONED; seconded by Ms. Lyons to approve the budget work session minutes. MOTION passed 5-0.

Ms. Manion noted the next budget work session is occurring October 27th.

IV. CORRESPONDENCES: Fireworks Request – 155 S. Shady Retreat Rd.

Ms. Manion explained the request was made for fireworks to occur for a celebration. The homeowner provided details for the display and safety. Ms. Mason stated the Fire Marshall and property owner have conversed and the Fire Marshall will review the set up. Ms. Lyons suggested the home owner contact his neighbors. Ms. Herring MOTIONED; seconded by Ms. Santacecilia to approve the fireworks request. MOTION passed 5-0.

V. REPORTS

- A. Solicitor
- B. Police Chief
- C. Township Engineer
- D. Dir. of Operations

Mr. Tomko detailed the below requests for approval to the board:

ARLE Grant - Ms. Lyons MOTIONED; seconded by Ms. Herring to approve Armour & Sons Electric change order #1 in the amount of \$2,550. MOTION passed 5-0.

Tree Pruning - Ms. Lyons MOTIONED; seconded by Ms. Herring to approve Joseph Mcllvaine Tree and Lawn services change order #1 \$3,200.00. MOTION passed 5-0.

Turk Road Pedestrian Bridge - Mr. Tomko stated five bids were received. Ms. Lyons MOTIONED; seconded by Ms. Herring to award the Turk Road Trail Structure Repairs to Minichi, Inc. in the amount of \$34,000.00. MOTION passed 5-0.

2020-2021 Rental Snow Removal Equipment with Operator - Ms. Lyons MOTIONED; seconded by Ms. Herring to approve the award bids for the 2020-2021 rental of snow removal equipment with operators to the following companies:

- B&E Karts, LLC at an hourly rate of \$122.50 per vehicle, and
- James & Family Enterprises, LLC, at an hourly rate of \$125.00 per vehicle
- Little Digger Excavating & Hardscape at an hourly rate of \$120.00 per vehicle, and
- Spears Excavation, LLC at an hourly rate of \$125.00 per vehicle.

MOTION passed 5-0.

2020-2021 Road Salt Bid/COSTARS - Ms. Lyons MOTIONED; seconded by Ms. Herring to approve the Township's participation in the statewide contract for sodium chloride for the August 2020-July 2021 season and purchase from Morton Salt IN THE AMOUNT OF \$52.78/ton. MOTION passed 5-0.

E. Manager

F. Supervisors

Mr. Wood reported the PWSAB is still looking for a member to join. He spoke on voting for the upcoming collection.

Ms. Herring stated the EAC was featured in the PSATS magazine for environmental causes and thanked the EAC for participation.

Ms. Santacecilia stated candidates were interviewed for vacancies on the Telecommunications Advisory Board (TAB). Ms. Santacecilia MOTIONED to appoint Jenya Shuportyaka to the TAB; seconded by Mr. Wood. MOTION passed 5-0.

VI. UNFINISHED BUSINESS: None

VII. NEW BUSINESS

A. Request to Hook Up to Public Sewers – 73 Shady Grove Cir.

Ms. Mason recommended to allow the resident to hookup to public sewer due to their declining system, the next door neighbor connected recently.

Ms. Herring MOTIONED; seconded by Ms. Lyons to approve the public sewer hookup for 73 Shady Grove Circle. MOTION passed 5-0. Mr. Wood and Ms. Mason spoke of the current Condition of malfunctioning on lot disposal system and the interest of residents in the area seeking to connect to the sewer line. Mr. Wood suggested a global solution needs to be addressed. He further indicated that with the update of the Township's 537 Plan that may be possible.

B. Pebble Ridge/Woodridge Sewer Project – BCWSA Payment Application No. 17

Ms. Lyons MOTIONED; seconded by Mr. Wood to approve the BCWSA payment application #17. MOTION passed 5-0. Ms. Herring noted depletion of the contingency fund.

Ms. Mason stated the subcommittee feels comfortable having enough funds to address future contingencies.

C. Tabor Farms/Westrum – Easement and Indemnification Agreement

Mr. Garton explained the conflict engineer reviewed the easement and indemnification agreement, resolving concerns presented at the last meeting.

Ms. Santacecilia MOTIONED; seconded by Mr. Wood to approve the agreement. MOTION passed 4-0-1. Ms. Lyons abstained.

D. Zoning Hearing Board Application: Lindsay & Richard Curtis – 102 S. Shady Retreat Rd – Requests Special

Ms. Mason explained the request for special exception is for a home based business. She suggested the Zoning Hearing Board review the request.

E. Treasurers Report – 10/20/20

Ms. Lyons MOTIONED; seconded by Ms. Herring to approve the Treasurers Report. MOTION passed 5-0.

F. Bills List – 10/20/20

Ms. Lyons MOTIONED; seconded by Ms. Herring to approve the Bills List. MOTION passed 5-0.

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IX. ADJOURNMENT

Ms. Lyons thanked Ms. Manion for leading the meeting.

The meeting was adjourned at 5:29 pm by Ms. Manion.

Respectfully submitted by

Stephanie J. Mason, Secretary