



# Board of Supervisors

## Regular Meeting

425 Wells Road  
Doylestown, PA 18901  
[www.doylestownpa.org](http://www.doylestownpa.org)  
Twitter: @DoylestownTwp  
[www.facebook.com/doylestowntwp](https://www.facebook.com/doylestowntwp)  
215-348-9915

~ Minutes ~

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Tuesday, July 21, 2020

7:00 PM

Community Meeting Room

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### I. 7:00 PM REGULAR MEETING

Members of the Board of Supervisors in attendance included Chairperson Barbara N. Lyons, Vice Chairperson Ryan Manion, with Supervisors; Jennifer V. Herring, Nancy Santacecilia and Dan Wood.

Township Staff in attendance included Township Manager Stephanie J. Mason, Director of Operations Dave Tomko, Township Solicitor Jeffrey P. Garton, Chief of Police A. Dean Logan, and Township Engineer Geoffrey J. Attanasio.

#### A. Pledge to the flag

The Board of Supervisors met before the meeting in Executive Session to discuss a personnel matter. Ms. Lyons MOTIONED; seconded by Ms. Santacecilia to appoint Sergeant Charles Ziegler to Lieutenant for the Doylestown Township Police Department. The swearing in will take place at the next Board of Supervisors meeting.

#### B. Presentation - Friends of Kids Castle – J. Salvati

Joe Salvati, Chairperson from Friends of Kids Castle committee, provided an overview of the current committee status and volunteer involvement. He presented a video documenting the volunteer's positive impact and improvement to Kids Castle, resulting in the added play structures surrounding the castle. The Township employees were featured for their work on the playground as well. Mr. Salvati explained he is looking to reconfigure the Friends of Kids Castle committee structure. Mr. Garton stated he would create a resolution for the next meeting. Mr. Salvati stated there is a volunteer that he suggests be added to the committee. He thanked Township staff, Supervisors, and donors for their help and support. Ms. Herring inquired when the next committee meeting was. He stated it was July 27, 2020. Mr. Wood inquired when it would be necessary to address the structure of the castle. Mr. Salvati noted Mr. Tomko could assist further.

#### C. Visitors/Public Comments

### II. ANNOUNCEMENTS

A. The next meeting of the Doylestown Township Board of Supervisors will be held on Tuesday, August 18, 2020 at 7:00PM

B. Doylestown Twp. Golf Outing – Monday, August 24, 2020 at the Doylestown Country Club. Please contact the Administration offices to register.

C. Leaf and Yard Waste Recycling – the 3rd Saturday of each month from 9AM – 11AM – Drop off site is located at the New Britain Rd. entrance of Central Park. Please visit our website for more information.

**III. MINUTES APPROVAL: Regular Meeting and Budget Work Session Notes - June 16, 2020**

Ms. Lyons noted corrections to the June 16, 2020 regular meeting minutes. She noted page 3 to be corrected to "in a lethal situation, "of the resolution" should be added to the sentence, Ms. Manion`s name to be corrected, and Chief Logan`s name to be corrected. Ms. Herring added the correction of Ms. Manion`s name and the date change of July 31, 2020 to page 4.

Ms. Herring MOTIONED; seconded by Ms. Santacecilia to approve the regular meeting minutes with corrections. MOTION passed 5-0.

Ms. Herring MOTIONED; seconded by Mr. Wood to approve the Budget Work Session meeting minutes. MOTION passed 5-0.

**IV. CORRESPONDENCES: NONE****V. REPORTS****A. Solicitor**

Mr. Garton noted a small piece of land off of Turk Road in Doylestown Township is served by Bucks County Water and Sewer Authority. Warminster Municipal Authority is requesting the board to approve an industrial pre-treatment ordinance, although no industrial users are in Doylestown Township, Warminster is asking to comply with regulations. Mr. Wood inquired if the ordinance request is due to water runoff into the treatment plant. Mr. Garton acknowledged that it was.

Ms. Herring MOTIONED; seconded by Ms. Santacecilia the authorization to prepare and advertise the industrial pre-treatment ordinance. MOTION passed 5-0.

**B. Police Chief**

Chief Logan noted that he has worked with Sergeant Ziegler for many years and congratulated him on his promotion to lieutenant.

Chief Logan explained that Governor Wolf signed two bills into law regarding police reform. House Bill 1841, adding chapter 73, advances in background checks for employment in the police department. Title IV was amended, adding chapter 72, including mental health evaluations for an officer regarding specific situations. This amendment was previously a part of Doylestown Township Police Department`s regulations. House Bill 1910 added specific training for officers to be completed annually. He noted the department was scheduled to have de-escalation training through DIVIT. He stated the passed bills reemphasize current procedures. Ms. Lyons agreed that the Township Police department is a trend-setter in the County.

**C. Township Engineer**

Mr. Attanasio explained there were two open bids for the 2020 road program for paving and curbing of Pebble Ridge / Woodridge development. He stated they are evaluating the bids as there was a large difference between the lowest and second lowest bidders. The third open bid was for Turk II poured in place project. He noted only one bid was submitted and that it succeeded the budget and they are reevaluating.

D. Director of Operations

Mr. Tomko requested the Board to revise the award recommendation for the Central Park lighting for poles and fixtures. He asked the Board to reject the proposal from Turtle and Hughes, Inc., for the purchase of the Central Park Lighting material (poles and fixtures) and approve purchasing the Central Park Lighting material (poles and fixtures) from Denney Electric Supply Corp. for the quoted amount of \$132,950.00.

Ms. Manion MOTIONED; seconded by Ms. Santacecilia to rescind the original Central Park Lighting bid and approve Denney Electric Supply Corp. MOTION passed 5-0. Mr. Wood inquired how we were notified the materials were different then what was required. Mr. Tomko noted it was an oversight and noticed the products didn't match.

Mr. Tomko requested the Board to authorize the award of the contracts to the following fuel suppliers, in accordance with the bids received by the Bucks County Consortium for the 2019-20 fuel bids: Riggins, Inc. for the supply and delivery of Unleaded Regular Gas at a delivered cost of \$0.2050 per gallon plus the daily market fluctuation pricing per gallon, and Ultra Low Sulfur Diesel Fuel at a delivered cost of \$0.2350 per gallon plus the daily market fluctuation pricing per gallon, and Diesel Winter Additive at \$0.0350 per gallon and Suburban Propane to supply and deliver Propane at a delivered cost of \$0.4500 per gallon plus the daily market fluctuation pricing.

Ms. Herring MOTIONED; seconded by Mr. Wood to approve Riggins, Inc. (for the supply and delivery of unleaded regular, ultra-low sulfur diesel and diesel winter additive). MOTION passed 5-0. Ms. Santacecilia MOTIONED; seconded by Ms. Herring to approve Suburban Propane to supply and deliver Propane. MOTION passed 5-0.

Mr. Tomko requested the Board to award the 2020 Tree Pruning & Takedown Contract to Joseph McIlvaine Tree and Lawn Services for the base bid amount of \$110,550.00, plus the alternate's numbers 1, 2, 3, 4 & 5 sub totaling \$4,450.00 for the total contract amount of \$115,000.00.

Ms. Santacecilia MOTIONED; seconded by Mr. Wood to award Joseph McIlvaine Tree and Lawn Services for the 2020 Tree Pruning & Takedown Contract. MOTION passed 5-0.

Mr. Tomko requested the Board award the bid to complete the base bid and alternate work for the Edison Road Abutment Repairs to Mar-Allen Concrete Products, Inc. for the amount of \$73,601.00

Ms. Herring MOTIONED; seconded by Ms. Santacecilia to award the Edison Road Abutment Repairs to Mar-Allen Concrete Products, Inc. MOTION passed 5-0.

E. Manager

Ms. Mason stated Mr. Wallace sent a memo regarding the recommendation to stay with the state cooperative purchase for administration and police copiers and printer. Mr. Wood inquired why they lease versus purchase the equipment. Ms. Mason stated leasing is more cost effective as the technology is updating often.

Ms. Manion MOTIONED; seconded by Ms. Herring to approve the leasing of the administrative copiers and printer. MOTION passed 5-0.

F. Supervisors

Ms. Lyons noted there was a previous discussion with the Board regarding supervisor guidelines.

Mr. Wood updated the native plant gardening has continued in Central Park, he asked the public not to pick the plants. He also noted the Public Sewer Project is ongoing and completing the drilling process. Ms. Lyons inquired if signs would be in place to deter those who are picking the native plants. Mr. Wood explained the EAC does not want to place signs to keep it minimal.

Ms. Manion explained the Park and Rec website went live tonight and to visit the site at [doylestownpa.org](http://doylestownpa.org).

Ms. Lyons noted her recent meeting with BCATO. D. A. Matt Weintraub attended the meeting and reported crime has reduced but child abuse has increased and to report it to 1-800-932-0313. She also noted his statement regarding COVID-19 funding and the reason the county was awarded a large amount was due to the census reporting that occurred. She spoke on the 15 protests in the county, all peaceful. She noted Mr. Weintraub cautioned regarding misinformation, especially on social media. She also relayed that the DA noted police Chiefs in the county are doing a good job and are reevaluating policy and procedures and are working to unify standards.

## VI. PUBLIC HEARING

### A. Preserve at Burke Farm – Revised Architectural Plans

Mr. Garton explained the applicant has submitted revised architectural plans. Mr. Canavan, President of W.B. Homes, explained the coloring and detailing was added to the plan and asked for approval from the board.

Ms. Manion MOTIONED; seconded by Ms. Santacecilia to amend the conditional use to change to the revised plans submitted. MOTION passed 5-0.

## VII. UNFINISHED BUSINESS

### A. Proposed Juneteenth Resolution

Ms. Mason explained the resolution was discussed at the previous meeting and has been reformatted. Ms. Herring suggested amending the date to 2021. Ms. Lyons suggested reviewing it next year for approval. The board discussed the pros and cons of approving now versus next year.

Ms. Santacecilia MOTIONED; seconded by Ms. Manion to table the resolution until 2021. MOTION passed 3-2.

## VIII. NEW BUSINESS

### A. Summary of Bank Loan RFP Results by PFM

Ms. Mason introduced Jamie Doyle, Managing Director of PFM, to present the bank loan RFP results. She explained the rates are still very low and seven banks provided proposals. She suggested one option of Peoples Security Bank, as there would be no interest rate risk. She provided the board with an overall look and details for each viable proposal. She noted if the board approves one of the proposals she would present the ordinance at the next meeting. Ms. Herring noted the Ways and Means committee planned to discuss the proposal at their next meeting. Ms. Lyons inquired when the estimated settlement date was. Ms. Dolye noted September 22<sup>nd</sup>.

Ms. Manion MOTIONED; seconded by Ms. Santacecilia to pursue the Peoples Security Bank proposal. MOTION passed 5-0. Ms. Doyle asked for approval to work with administration and the Township

solicitor to determine who the note council might be. Mr. Garton noted he has been note council previously and would assist.

B. Land Developments

1. *Tabor Farms LLC. Development Agreement*

Mr. Garton presented the development agreement for Tabor Farms.

Ms. Manion MOTIONED; seconded by Ms. Santacecilia to approve the Tabor Farms LLC. development agreement. MOTION passed 4-0-1. Ms. Lyons abstained.

2. *Hammerstein II Museum Land Development – Review Extension*

Mr. Garton requested the board to accept the extension for the Hammerstein II Museum land development to August 31<sup>st</sup>, 2020. Mr. Wood inquired the need for the extension on a monthly bases. Mr. Garton noted a revised plan to save trees was presented to the Planning Commission. Their engineer needs to complete it and share with the Township.

Ms. Manion MOTIONED; seconded by Ms. Santacecilia to extend the Hammerstein II Museum land development to August 31<sup>st</sup>, 2020. MOTION passed 5-0.

C. Pebble Ridge Woodridge Sewer Project – BCWSA Payment Request #14

Mr. Wood noted the subcommittee approved the request for payment.

Mr. Wood MOTIONED; seconded by Ms. Manion to approve the BCWSA payment request #14. MOTION passed 5-0.

D. Amend Resolution No. 2206 Real Estate Tax Deadline – July 30th

Ms. Herring MOTIONED; seconded by Ms. Santacecilia to amend resolution No. 2206 to July 30th. MOTION passed 5-0.

E. Safe Route to School Trail Supplemental No. 1– Shady Retreat Road

Ms. Mason noted the Bike and Hike Committee reviewed the agreement with approval. She recommended the board approve the supplement. Ms. Lyons inquired where the funding is coming from. Ms. Mason stated there was approval of a match grant and offsite account.

Ms. Herring MOTIONED; seconded by Ms. Santacecilia to approve the Safe Route to School Trail supplemental No. 1. MOTION passed 5-0.

F. Storm Water Request – 14 Greenway Dr.

Mr. Garton explained the owner filed an application with the Zoning Hearing Board for relief of impervious surface to add a pool. He stated the approved sub division plan noted restriction of impervious service. The homeowner's attorney provided the proposal for the pool and deck. They are seeking 1,063 square feet over impervious surface. Mr. Attanasio noted the maximum impervious coverage for the entire tract and how the maximum was set per lot. Ms. Manion inquired if any lot would qualify. Mr. Attanasio stated bigger houses would reduce the coverage and suggested if the Board determines on a per lot basis that they consider all the increased impervious surface. Ms. Mason noted additional impervious surface has already been added. She suggested the calculations be further reviewed by Mr. Attanasio. Ms. Shum spoke on why she purchased the home and would do whatever it

takes to put in the pool. Mr. Garton suggested an on-lot storm water feature to accommodate overage on the impervious surface and suggested to table the discussion. Unless staff can resolve and applicant doesn't need to return to Board if issues can be resolved by staff.

Ms. Manion MOTIONED; seconded by Ms. Santacecilia to table the request. MOTION passed 5-0.

G. Zoning Hearing Board Application – Monster Tree Service, 1861 Lower State Rd.

Ms. Herring MOTIONED; seconded by Ms. Manion to send the solicitor to the Zoning hearing in opposition to the application. MOTION passed 5-0.

H. Treasurers Report – July 21, 2020

Ms. Herring MOTIONED; seconded by Ms. Santacecilia to approve the Treasurers Report. MOTION passed 5-0.

I. Bills List – July 21, 2020

Ms. Herring MOTIONED; seconded by Mr. Wood to approve the Bills List. MOTION passed 5-0.

**IX. ANNOUNCEMENTS**

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- B. Doylestown Twp. Golf Outing – Monday, August 24, 2020 at the Doylestown Country Club. Please contact the Administration offices to register.
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**X. ADJOURNMENT**

Meeting adjourned at 8:33 PM.

Respectfully submitted by

Stephanie J. Mason  
Secretary