



Board of Supervisors

Regular Meeting

425 Wells Road
Doylestown, PA 18901
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215-348-9915

~ Minutes ~

Tuesday, May 19, 2020

7:00 PM

Community Meeting Room

I. 7:00 PM REGULAR MEETING

Members of the Board of Supervisors in attendance included Chairperson Barbara N. Lyons, Vice Chairperson Ryan Manion, with Supervisors; Jennifer V. Herring, Nancy Santacecilia and Dan Wood.

Township Staff in attendance included Township Manager Stephanie J. Mason, Director of Operations Dave Tomko, Township Solicitor Jeffrey P. Garton, Chief of Police A. Dean Logan, Director of Parks and Recreation Karen Sweeney.

Excused staff included Township Engineer Geoffrey J. Attanasio

A. Pledge to the flag

Ms. Lyons explained that during that the Board had an Executive Session prior to the meeting to discuss a matter of litigation.

Ms. Lyons announced that Ms. Stern Goldstein, the current Township Planning Consultant and land planner from Boucher & James Inc., will be moving to Gilmore and Associates, Inc. June 1, 2022. She has requested to stay on as the Townships Planning Consultant.

Ms. Santacecilia MOTIONED; seconded by Mr. Wood to have Ms. Stern Goldstein continue to be the Planning Consultant for Doylestown Township under Gilmores and Associates, Inc. MOTION passed 5-0.

B. Visitors/Public Comment

II. ANNOUNCEMENTS

A. The next meeting of the Board of Supervisors is scheduled for Tuesday, June 16, 2020 at 5:00PM. There will also be a Budget Work Session prior to this meeting at 3:00 PM.

B. The Doylestown Township Administrative Offices will be closed on May 25, 2020 in observance of Memorial Day and June 2, 2020 for Primary Election Day.

C. Due to the current health crisis - The Annual Doylestown Township Golf Outing has been postponed until August 24, 2020. For further information please go to www.doylestownpa.org or contact our Administration Offices.

III. MINUTES APPROVAL: Regular Meeting – April 21, 2020

Mr. Wood MOTIONED; seconded by Ms. Santacecilia to approve the minutes. MOTION passed 5-0.

IV. CORRESPONDENCES**A. Tax Bill Concerns**

Ms. Lyons explained that a resident, Ms. Mohr of 4 Windey Way, felt the postmark was incorrect when sending in her tax payment. She is requesting the Township to honor the discounted tax rate. The amount is a difference of approximately \$14. Ms. Manion noted the last request similar to this one made by a resident was denied by the Board. Ms. Herring noted the Tax Collector Code states to base decisions of receiving the payment off of the postmark date.

The Board agreed to deny Ms. Mohr the discount rate, as the postmark date was past the discount due date.

B. Fireworks Ordinance

Ms. Lyons reviewed Mr. O`Malley`s request to update the firework ordinance, No. 392. Mr. Garton stated the State law does not regulate firework usage as outlined in ordinance No.392. Mr. Wood noted that State law allows municipalities to create a firework ordinance.

The board agreed to reaffirm ordinance 392, with no changes.

V. REPORTS**A. Solicitor****B. Township Engineer****C. Police Chief****D. Dir. of Operations****1. 2020 Road Program - Bid Rejection**

Mr. Tomko explained reasoning for bid rejection including funding estimates completed by the Township engineer and delays by BCWSA/DTMA for the project. He recommends reducing the scope of the project and to send it out for a rebid.

Ms. Manion MOTIONED; seconded by Mr. Wood to reject the bids received on April 7, 2020 for the 2020 Road Program and rebid the project. MOTION passed 5-0.

2. 2017 ARLE Grant Rectangular Rapid Flashing Beacon Installations (RRFB)

Mr. Tomko explained the grant provides 100% reimbursement.

Ms. Herring MOTIONED; seconded by Ms. Santacecilia to award the Rectangular Rapid Flashing Beacon Installations to Armour & Sons Electric, Inc. to perform the work for the submitted bid amount of \$75,650.00. MOTION passed 5-0.

3. Central Park Lighting

Mr. Tomko explained six bids were received. He stated he would present an award recommendation for the procurement of the materials for this project.

Ms. Santacecilia MOTIONED; seconded by Mr. Wood to award the Central Park Lighting project to US Solutions, Inc., for the bid amount totaling \$102,670.00. MOTION passed 5-0.

E. Township Manager

Parks and Recreation Director Karen Sweeney explained her proposed next steps when Bucks County moves to the yellow and green phase, as determined by the Governor. She would like to move the summer concert series to 2021, based on the performer's response.

Ms. Herring inquired about the portable toilets and concern for cleanliness. Ms. Sweeney stated more research and cost conciseness would need to be considered. She also noted the current portable toilets in the park are being cleaned. Mr. Garton recommended signs be posted noting using the portable toilet is "at your own risk".

Chief Logan asked the board for recommendations when handling special events outside of the parks. Ms. Lyons suggested permits for special events should not be approved by the Code Department at this time.

Ms. Santacecilia agreed with Ms. Sweeney's recommendation regarding the Dog Park, only allowing 10 people in at one time, once the yellow phase is determined.

Consensus of the Board was to follow the outline laid out by Ms. Sweeney.

Ms. Mason thanked Ms. Sweeney and her colleagues for their research and information.

F. Supervisors

Ms. Santacecilia reviewed case rates and suggested to complete research and avoid false reports. She stated she is looking forward to the state reopening safely.

Mr. Wood stated the EAC has a vacant spot and is looking for a new member. He reported the PWSAB is moving forward with the sewer project; delays were caused due to COVID-19 and the recent weather. He reported the Bucks County Board of Commissioners has allocated 6 million dollars to a grant program named, Bucks Back to Work, the application period for small businesses is May 26th from 5am-9pm, online or in-person. He also thanked the Townships public works department in honor of National Public Works week.

Ms. Mason added the County will host a webinar on May 21st regarding the Bucks Back to Work application.

Ms. Manion noted that PA has the hardest restrictions and supports local small businesses. She hopes we can reach the yellow phase as soon as possible.

VI. NEW BUSINESS

A. Eagle Scout Proclamation – Daniel Haschets – Troop 71

Mr. Wood MOTIONED; seconded by Ms. Santacecilia to approve the proclamation. MOTION passed 5-0.

B. Request Emergency Sewer Hook Up – 3575 Bristol Road

Ms. Mason explained the resident is having septic system issues. Bucks County Water and Sewer Authority can accommodate the property at this time with a nearby accessible sewer system. She recommended the board approve.

Mr. Wood MOTIONED; seconded by Ms. Santacecilia to approve the emergency sewer hookup for 3575 Bristol Road. MOTION passed 5-0.

C. Treasurers Report –May 19, 2020

Ms. Manion MOTIONED; seconded by Ms. Herring to approve the Treasurers Report. MOTION passed 5-0.

D. Bills List – May 19, 2020

Ms. Santacecilia MOTIONED; seconded by Ms. Herring to approve the Bills List. MOTION passed 5-0.

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VIII. ADJOURNMENT

Meeting adjourned by Ms. Lyons at 7:41 PM.

Respectfully submitted by

Stephanie J. Mason
Secretary