



Board of Supervisors

Regular Meeting

425 Wells Road
Doylestown, PA 18901
www.doylestownpa.org
Twitter: @DoylestownTwp
www.facebook.com/doylestowntwp
215-348-9915

~ Minutes ~

Tuesday, March 17, 2020

7:00 PM

Community Meeting Room

I. 7:00 PM REGULAR MEETING

Members of the Board of Supervisors in attendance included Chairperson Barbara N. Lyons, Vice Chairperson Ryan Manion, with Supervisors; Jennifer V. Herring, Nancy Santacecilia and Dan Wood.

Township Staff in attendance included Township Manager Stephanie J. Mason, Director of Operations Dave Tomko, Township Solicitor Jeffrey P. Garton, Chief of Police A. Dean Logan and Township Engineer Geoffrey J. Attanasio.

A. Pledge to the flag

B. Public Service Announcement by Chairman:

Ms. Lyons spoke on how the Coronavirus (COVID-19) has led to heightened concerns about public gatherings. Doylestown Township is taking precautions and following the guidelines from the State Department of Health and the CDC to prevent the spread of the COVID-19 Virus.

Please be advised that until April 30, 2020 Doylestown Township will close park amenities including all athletic fields, Kids Castle, Pavilion 1 bathrooms at Central Park and the Dog Park. The Township will also suspend any Park & Recreation programs and activities. In addition, the Township has cancelled all public events and meetings through April 30, 2020 to insure the health, safety and wellbeing of our community.

Legally the Township is still required to hold the scheduled Zoning Hearing Board meeting on Monday, 3/16 and the Board of Supervisor Meeting on Tuesday, 3/17. We encourage residents to watch the meetings from home on Doylestown Television, Comcast channel 22 & Verizon channel 31. You can also watch the meetings on our website. For those who chose to attend the meeting, please be assured that the Township will use cautionary measures to limit contact.

Though the administrative offices remain open at this time, there are opportunities to conduct Township business via email, fax, over the phone and online.

The Township has chosen to be proactive in an attempt to limit the exposure of COVID-19 Virus to our residents, staff and the community.

Visit www.doylestownpa.org for updated information.

C. Presentations

1. Traffic Calming – Postponed
2. Illicit Discharge Detection & Elimination Program - Postponed

D. Visitors/Public Comment**II. ANNOUNCEMENTS**

- A. The next meeting of the Board of Supervisors is scheduled for Tuesday, April 7, 2020 at 5 p.m. However, consideration may be given to cancelling this meeting.
- B. The Doylestown Township Board of Supervisors and the Ways and Means Committee will have a Budget Work Session on Tuesday April 7, 2020 at 3:00 PM. The Public is welcome to attend. The Board agreed to cancel the Budget Work Session.
- C. Got Pot Holes??? For State Roads call 1-800-FIXROAD - For Township Roads, call 215-348-9915

III. MINUTES APPROVAL: March 3, 2020

Mr. Wood MOTIONED; seconded by Ms. Santacecilia to approve the minutes. MOTION passed 5-0.

IV. CORRESPONDENCES - PSATS Awards – Communications

Ms. Lyons reported PSATS awards won by Doylestown Township: 1st place P&R Program Guide, 2nd place “Preserving the Past, Embracing the Future”, 3rd place Other Publications.

V. REPORTSA. SolicitorB. Township EngineerC. Police Chief

Chief Logan requested the Board approve tenure for Officer Carr as he has met all training requirements. Ms. Lyons MOTIONED; seconded by Ms. Manion to approve tenure for Officer Carr. MOTION passed 5-0.

D. Dir. of Operations

Mr. Tomko requested the Board approve the 2020-21 Roadway Materials Bid, 2020 Lawn Maintenance, and Equipment Purchase.

Ms. Manion MOTIONED; seconded by Ms. Santacecilia to approve the 2020-21 Roadway Materials Bid. MOTION passed 5-0.

Ms. Santacecilia MOTIONED; seconded by Mr. Wood to approve the 2020 Lawn Maintenance Bid. MOTION passed 5-0.

Ms. Manion MOTIONED; seconded by Ms. Herring to approve the Equipment Purchase. MOTION passed 5-0.

Mr. Tomko clarified the parts included in the total price and noted the equipment lifespan would be approximately ten years. Mr. Wood and Ms. Herring inquired about alternative fuel vehicles. Mr. Tomko replied that future replacements of administrative vehicles may be possible.

E. Township Manager

F. Supervisors

Ms. Manion thanked the Township efforts during the pandemic and local businesses that took the initiative to close before they were mandated to do so. She encouraged residents to continue to support small businesses by shopping online and ordering takeout. She noted schools are closed for a reason and discourages playdates and attending gatherings.

Ms. Manion reported there is a testing center at Doylestown Hospital; you can be tested when you have a referral from your doctor.

Mr. Wood noted the Township is moving forward with efforts recommended by the county. He reported that all PWSAB meetings have been cancelled and the sewer project bill would not be presented at the next meeting.

Ms. Herring thanked the staff, police force, hospital workers, teachers, and small businesses. She also noted there are online therapists if you need to speak with someone.

Ms. Santacecilia thanked the Township manager and staff for preparing and keeping the public informed. She noted nursing homes are closed to visitors and suggested dropping off cards or other ways to give back to the community.

Ms. Lyons noted there is an extension for license renewal. She also reviewed the Doylestown Township Declaration of Disaster, as must be ratified by the Board.

Ms. Herring MOTIONED; seconded by Ms. Manion to approve the Doylestown Township Declaration of Disaster. MOTION passed 5-0.

VI. UNFINISHED BUSINESS - NA

VII. NEW BUSINESS**A. Land Developments****1. Callan Tract – Revised Minor Subdivision**

Mr. Garton explained the Callan Tract plan was submitted as they are seeking to subdivide into three lots. The plan was approved in October 2017 and this is an amendment to convey one plus acres to the adjoining property, approved in September. He reviewed conditions that would apply if approved and they are as follows:

1. Continued compliance with the prior conditions of approval noted in correspondence from the Solicitor to Nicholas T. Rose, P.E., on October 18, 2017.
2. Compliance with the comments received from Boucher and James on March 16 and 17, 2020.
3. The recording of the appropriate Deeds of conveyance of the portion of one of the lots being conveyed to the Tabor Tract.
4. Payment of all costs incurred by the Township in connection with consideration of the amended final Plan.

Ms. Santacecilia MOTIONED; seconded by Ms. Manion to approve the Revised Minor Subdivision Plan with conditions. MOTION passed 4-0-1. Ms. Lyons abstained.

2. Tabor Tract – Development/Financial Agreement

Mr. Garton explained the Tabor Tract development and financial agreement. He requested the board approve.

Ms. Manion MOTIONED; seconded by Ms. Santacecilia to approve the execution of the Development and Escrow agreements for the Tabor development. MOTION passed 4-0-1. Ms. Lyons abstained.

B. Resolution - 100% Renewable Energy

Ms. Lyons noted a correction that the wording should not be the State of Pennsylvania but the Commonwealth.

Mr. Wood MOTIONED; seconded by Ms. Herring to approve 100% Renewable Energy Resolution, with correction. MOTION passed 5-0.

C. Zoning Hearing Board Application - 14 Greenway Dr. – Requests a variance

Ms. Mason recommended leaving the request to the Zoning Hearing Board. The Board agreed.

D. Bills List – 3/17/20

Ms. Manion MOTIONED to approve the Bills List; Ms. Herring seconded. MOTION passed 5-0.

E. Treasurers Report – 3/17/20

Ms. Herring MOTIONED to approve the Treasurer`s Report. Ms. Manion seconded. MOTION passed 5-0.

VIII. ANNOUNCEMENTS

IX. ADJOURNMENT

Meeting adjourned by Ms. Lyons at 7:31 PM.

Respectfully submitted by

Stephanie Mason
Secretary