



# Board of Supervisors

## Regular Meeting

425 Wells Road  
Doylestown, PA 18901  
[www.doylestownpa.org](http://www.doylestownpa.org)  
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215-348-9915

~ Minutes ~

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**Tuesday, October 21, 2014**

**7:00 PM**

**Public Meeting Room**

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### **I. 7:00 PM REGULAR MEETING**

Members of the Board of Supervisors in attendance included Chairman; Barbara N. Lyons, Vice Chairman; Richard F. Colello, Supervisors; Ken L. Snyder, Shawn Touhill and Ryan Manion.

Township Staff in attendance included Township Manager; Stephanie J. Mason, Director of Operations; Richard E. John, Township Solicitor; Jeffrey P. Garton and Township Engineer; Mario Canales.

Absent: Chief of Police; A. Dean Logan . In Chief Logan's absence, Lieutenant Matt O'Connor was present.

#### **A. Pledge to the flag**

The Board met in Executive Session, prior to the meeting to discuss the pending Police Benevolent Association (PBA) contract matters.

#### **B. Visitors/Public Comments**

No Comments

### **II. ANNOUNCEMENTS**

- A.** The next meeting of the Doylestown Township Board of Supervisors will be held on Tuesday, November 18, 2014 at 7:00 PM.
- B.** Doylestown Township Administration offices will be closed on Tuesday, November 4, 2014 for General Election Day and Tuesday, November 11, 2014 in observance of Veterans' Day.
- C.** CB Cares PumpkinFest 2014 – Saturday, October 25, 2014 -Moravian Pottery & Tile Works 2:00 PM – 10:00 PM. \$20 per carload (cash only)
- D.** Howl-O-Ween – October 25, 2014 at Doylestown Dog Park, 10:00 AM - 1:00 PM. If you'd like to participate please contact our office or email us.
- E.** Doylestown Township Leaf and Yard Waste Recycling – The Drop Off Site is open every third Saturday of each month, March-December, 9 AM – 11 AM. Location: New Britain Road access to the back part of CENTRAL PARK
- F.** Daylight Savings Ends on Sunday, November 2, 2014. Remember to turn your clocks BACK one hour and replace the batteries in your smoke alarms.

**III. MINUTES APPROVAL: Board of Supervisors. – October 7, 2014**

Mr. Snyder made a MOTION; seconded by Mr. Colello the October 7, 2014 Board of Supervisors Regular meeting minutes be approved.

MOTION was ADOPTED 5 to 0.

**IV. CORRESPONDENCE****A. Donation Request – Bucks County SPCA**

Upon a brief discussion with Police Chief Logan, Mrs. Lyons requested the Board consider authorizing a \$1,000 donation be made to the Bucks County ASPCA in recognition of their valued contributions and assistance toward the police department.

Mr. Colello made a MOTION; seconded by Mr. Snyder the Doylestown Township Board of Supervisors authorize a donation in the amount of \$1,000 be made to the Bucks County ASPCA.

MOTION CARRIED 5 to 0.

As per Mr. Colello's comments, the Board agreed to include a Bucks County ASPCA link on the township's website and notation in the newsletter, space permitting.

**V. REPORTS****A. Solicitor**

No Report

**B. Police Chief**

No Report

**C. Township Engineer**

No Report

**D. Manager –Central Park Amphitheater and Trail System**

Ms. Mason referenced Director of Parks and Recreation Director; Karen Sweeney's October 17, 2014 memorandum by requesting Board consideration in installing a pre-fab amphitheater structure in Central Park as requested in the 2015 Capital Improvement Budget. Funds have been allocated projecting approximately \$150,000 towards the purchase and installation. Included with the recommendation is authorization to purchase stamped engineering plans of approximately \$4,800 in order to coordinate with Mr. Canales on the site plan. The hope is have the amphitheater constructed by the summer of 2015 to celebrate the 20th anniversary of the Summer Concert program. The second portion will be allocated towards updating trails along Central Park.

Ms. Manion questioned if the amphitheater's construction cost will total \$150,000. Ms. Mason answered; the structure itself will cost approximately \$60,000. Engineering and permitting costs will also be involved at approximately \$7,000 to \$10,000. Plus the cost of the concrete pad. Mr. John added; power, water and soil needs will need to be included. The entire project will be within the required budget.

Mr. Snyder requested a summary explaining why a new amphitheater is needed. He then questioned if the number of summer concerts will increase, what is the ongoing cost and maintenance and how will it be absorbed. Also, have residents been involved regarding location and aesthetics. Mr. Snyder then noted Doylestown Borough is proposing constructing an amphitheater and questioned if it's necessary to have two. Prior to moving forward with plans, he prefers to review details to ensure the necessity. Mrs. Lyons explained; a few years ago as part of the joint Park and Recreation Comprehensive plan, Doylestown Borough and Township surveyed residents and met with several interest groups. As a result, there was a need and desire for an amphitheater. The Park Board has been investigating the project for a long time and carefully outlined the plan. The project has always been considered as part of the township's long range plan and will not be affected by future plans of Doylestown Borough. Approximately, ten to fifteen years has been dedicated in raising funds for this project beginning from preceding Board members. Increasing concerts is unknown at this time. Capacity in Central Park is significant. Currently, six concerts are held.

Mr. Colello commented revenue from the structure will not offset costs due to economics. Ms. Mason responded; potential revenue can be made from rental of the amphitheater, such as with the pavilions. Mr. John added; maintenance to the current structure (show mobile) has limited life due to the amount of work needed in its current condition. Maintenance for a new structure will be minimal at possibly \$1,000 per year. As the structure becomes older, the maintenance will grow. Ms. Mason suggested if the amphitheater is not constructed, replacement of the show mobile should be considered.

Resident; Jonathan E. Mason of 126 Foxcroft Drive requested the Board consider using allocated funds towards improving the township's baseball fields to include snack bars and batting cages facilities that will also generate revenue. He then offered his services to research the matter further to provide a complete plan. Mr. John responded; the park recreation ball fields are not considered for Triple A. Three township employees maintain over 400 acres of park land. They work to ensure the safety of the field. Baseball teams who utilize the fields are welcome to assist with the maintenance and enhancement.

Mr. Mason offered to research the matter further and provide information on how other municipalities support full service baseball fields, such as with sponsorship. Mrs. Lyons indicated the township welcomes private and public partnerships and encouraged Mr. Mason to continue with his research. Mr. Garton suggested Mr. Mason attend a Park and Recreation Board meeting for additional assistance.

Resident; James Bingler of Turkey Lane in Furlong referenced a previous Board meeting when former Supervisor; John Carson served by noting; when the parks were initially bought, the design was it to remain a passive park. Mr. Garton answered; it's his understanding there were active components where elements were to be passive, such as the pond and woodland area. He then noted ball fields were not part of the original plans. Mr. Bingler then commented the amphitheater and other additions were not part of the townships initial master plan. Ms. Mason responded upon reviewing the master plan earlier today, the amphitheater, trails and soccer fields were included with no baseball fields.

Resident; Keith Peters commented it will be a mistake if the amphitheater is constructed along the site lines of Kids Castle. This will obstruct the site lines from the parking area towards Kids

Castle. The amphitheater should be located at the lowest point away from the castle. Ms. Mason responded; because of the natural slope, Kids Castle will be higher. The structure's height is lower than the eight story high castle. Director of Parks & Recreation; Karen Sweeney clarified; the height of the amphitheater will be between 12 and 14 feet. The site line should not be impacted.

Resident; Cecile Balizet commented how she is opposed to the amphitheater project and asked the Board to step back and consider not building a new structure and keep the natural slope land. It's more appropriate that Doylestown Borough build an amphitheater due to the lack of land. She also feels the project is much to large for only eight concerts per year. Mrs. Lyons explained the new amphitheater has been in the planning stage for many years and many of the residents requested one. Ms. Balizet then suggested the amphitheater be constructed along Wells Road facing away from Harts Woods. This will allow the music from the bands be directed out to the parkway.

Mr. Colello made a MOTION; seconded by Mr. Snyder the Doylestown Township Board of Supervisors table approval of the Central Park Amphitheater construction until the November 18, 2014 Regular meeting.

MOTION CARRIED 5 to 0.

#### Master Plan Trail System

Mr. Colello made a MOTION; seconded by Ms. Manion the Doylestown Township Board of Supervisors approve the Central Park Trail System in accordance with the Central Park Master Plan.

Mr. Snyder commented the proposed trails which are included in the master plan devised twenty years ago may not be relevant today and is cautious of placing a macadam parkway. He is not supportive of running macadam walkways through the park at this point. Mr. Colello responded the proposed trail system will connect a loop and provide continuity to the entire system. If the loop is not connected, residents will eventually create their own path. Mrs. Lyons added the township should consider residents who have difficulties walking through an undeveloped trail. Mr. Snyder explained there are an ample amount of macadam trails to serve residents who cannot walk on undeveloped trails. Ms. Mason added the trail system was included in the original master plan and updated by the Parks and Recreation department in 2009. Mr. Snyder suggested the revised trail system be reviewed by the Environmental Advisory Council.

MOTION was ADOPTED 4 to 1 with Mr. Snyder abstaining.

#### E. Supervisor –R. Colello - 2015 Board of Supervisors Meeting Schedule

Mr. Colello reported currently nineteen Board meetings are projected to be scheduled in 2015. There have been discussions to possibly change six or seven meetings to an earlier time. He then suggested tabling the matter for consideration at the November 18, 2014 Board Supervisors Regular meeting and to receive public comments.

Ms. Manion made a MOTION; seconded by Mr. Colello the Doylestown Township Board of Supervisors table the decision to change meeting times of the 2015 Board of Supervisor Meeting Schedule to the November 18, 2014 Regular meeting.

MOTION CARRIED 5 to 0.

Mr. Colello reported Eagle Scout; David Bustala offered to construct a stone pathway along a 25x25 area for the Environmental Advisory Council (EAC) Bird Blind, environmental area and garden as part of his badge project. In order to raise \$980.00 to complete the project, David is selling holiday wreaths from \$20.00 to \$30.00 each. Anyone interested in purchasing a wreath can contact Mr. Colello or the Township Administrative offices as bus transportation is being provided.

Mr. Touhill reported the Bike and Hike Committee scheduled a ribbon cutting ceremony for the Neshaminy Greenway regarding the Destination Peace Valley Trail on November 7, 2014 at 2PM. The ceremony is by invitation, however anyone interested is welcome to attend and can RSVP by contacting the Administrative offices.

Mr. Snyder reported EAC Chairman; Ray Hendrick recently spoke with Chief Botanist; Ann Rhodes who commented on a job well done with the kiosk located along Harts Woods.

Mr. Snyder then questioned the status of the punch list for the Temple. Mr. Canales responded; upon a call to the temple director that went unanswered, an update cannot be provided at this time. He will follow up with another call. Mr. Snyder then questioned if traffic calming was included in the punch list. Mr. Canales indicated there was not by explaining as per the plans, no traffic calming issues were needed to be addressed. Upon Mr. Snyder noting traffic calming along Rogers Road is needed, Mr. Canales responded; traffic calming was part of the agreement, but not placed on the plans. However, he will look into the matter and inform the Temple.

Ms. Manion reported on comments published on the Red Tricycle blog naming Kids Castle as one of the best places to visit.

Fundraising has been ongoing for Kids Castle and successful, where the two to five year old section of the playground will be installed by the summer of 2015.

Mrs. Lyons added; Red Tricycle <http://redtri.com/> is an international digital site for parents. Kids Castle is one of 25 best places to visit recognized from Istanbul to London. The township has sent this information to the Bucks County Tourist Bureau to assist with receiving additional funding. A grant was recently received on behalf of Kids Castle from the Timken Foundation in the amount of \$10,000.

The Board agreed by consensus to forward the notice of recent accomplishment to all individuals responsible with Kids Castle improvements during the last twenty years as a thank you, as per Mrs. Lyons recommendation.

An additional \$10,000 grant was received from the Village Improve Association (VIA) for the Sensory Trail

Ms. Mason reported the township has received a Department Conservation and Natural Resource (DCNR) grant in the amount of \$326,000 for the Neshaminy Greenway Trail from Upper State Road to the New Britain Train station. Senator Chuck McIlhinney's office confirmed Doylestown Township will be the recipients of a CFA grant in the amount of \$182,000 through the Department of Community and Economic Development for the Heritage Trail.

Director of Zoning; Sinclair Salisbury is currently developing an update of the Emergency Management Plan to include procedures for infectious outbreak or concerns, such as with Ebola.

## **VI. NEW BUSINESS**

### **A. Doylestown Greene- Approval of Entrance Feature**

Mr. Garton reported Doylestown Greene land development is a single family dwelling subdivision located off Old Dublin Pike. The applicants request Board consideration in placing an identification sign at the entrance of the community. The notation of K. Hovnanian is temporary. Once the site is sold out, the sign will be removed.

Attorney for K. Hovnanian; Tom Smith provided the Board with a rendering of the proposed entrance signs and conceptual drawing of the sign location. The local flavor and history of Doylestown was taken into account when designing the monument and specifically intend to invoke the Mercer and Fonthill Museum look with poured concrete post and field stone. In addition to the overall design, the monument will shade some of the traffic lights off Old Dublin Pike into Greenway Drive. A elevation change is noted off Old Dublin Pike to the ground where the sign will be installed. This will have the sign visible to oncoming traffic without impeding on the existing utility pole supports.

Mr. Garton noted the township will have no maintenance responsibility to the sign as the community will have a homeowner's association in place. Mr. Smith added the lighting will not directly illuminate. A ledge is located on top of the monument to provide indirect LED lighting. Lighting responsibility will also be covered under the homeowner's association.

Mr. Smith concluded by requesting Board approval for installing of monument signage where a permit will be submitted. The sign was not shown on the original plan due to K.Hovnanian not being the original developers. Mr. Garton added the signage will comply with the township's zoning ordinance pertaining to size.

Mr. Touhill questioned if signs will be located on both walls. Mr. Smith indicated yes.

Resident: Keith Peters questioned if homeowners will be responsible for the lawn care and if an easement is present. Mr. Smith answered; the residents will be responsible for lawn care and the sign will be built in concrete and stone similar to what will used on the homes. An easement will be placed just for these areas and access for the homeowners association's maintenance department. Landscaping beds surrounding the signs will be taken care of under the easement, but technically part of the lot and not open space.

Ms. Manion made a MOTION; seconded by Mr. Snyder the Doylestown Township Board of Supervisors approve Doylestown Greene's Signage Layout Plan for construction and installation of a concrete monument signs along both entrances of the community.

MOTION was ADOPTED 5 to 0.

**B. Buckingham Retail Properties (The Verrichia Co.) – Agreement for Professional Services**

Mr. Garton reported as part of a professional service agreement, where The Verrichia Company would like to reimburse the township \$2,500 for posted money to have the Township Engineer and Planning Consultant review sketch plans prior to submission..

Resident; Peter Fechtmann of Tedwell Road in Fountainville noted the land was originally zoned for agriculture, horticultural, recreational school facilities and daycare services, C-4. It's his understanding The Verrichia Company would like to re-zone the area for construction of a WaWa convenience store and a Rite-Aid Pharmacy. He commented on the aesthetics and feel of the neighborhood will be compromised and opposes to the development. Mrs. Lyons explained the land development plans are not being presented this evening and encouraged the group to return when and if the land development plan is submitted on a future agenda. Notices will be mailed to all adjacent neighbors once the presentation has been scheduled. Mr. Garton added no plans have been officially submitted.

Resident; Steve and Karen Murphy of Valley View Drive in Fountainville requested Board consideration

in not changing the current zoning or grant any variances. If the development goes through, the community will be located behind a gas station and will affect home values. Mrs. Murphy added; there are also environmental, safety and traffic concerns involved. Mr. Garton recommended all residents contacts be provided to the Township Manager for record. He also suggested Mr. Fechtmann and Mr. & Mrs. Murphy be assigned as leads to inform other residents of upcoming events.

Mr. Snyder made a MOTION; seconded by Mr. Colello the Doylestown Township Board of Supervisors approve the reimbursement of \$2,500 from The Verrichia Company as per the agreement for Professional Services.

MOTION CARRIED 5 to 0.

C. 2014-2016 Recycling Performance Grant

Ms. Mason recommends approval of the 2014 \ 2016 Recycling Performance Grant reporting Hough Associates are doing very well in receiving the 904 grant from the Department of Environmental Protection (DEP) and more funds were received than anticipated.

Mr. Snyder made a MOTION; seconded by Mr. Colello the Doylestown Township Board of Supervisors authorize the township continue with Hough Associates services with comments...

Mr. Snyder requested to present the 2014\2016 Recycling Performance grant to the EAC in order to build more enthusiasm to receive more money through the 904 grant.

MOTION was ADOPTED 5 to 0.

D. Chapman Road Bridge Repair Bid

Ms. Manion made a MOTION; seconded by Mr. Snyder the Doylestown Township Board of Supervisors award the Chapman Road Bridge Repair bid to Clearwater Construction, Inc in the amount of \$42,600, as per the recommendation of Mr. John.

MOTION was ADOPTED 5 to 0.

E. 2014 Road Project Payment Request

Mr. Snyder made a MOTION; seconded by Ms. Manion the Doylestown Township Board of Supervisors approved payment #1 to General Asphalt Paving Company, Inc in the amount of \$259,231.33 for the 2014 Road Project.

MOTION was ADOPTED 5 to 0.

F. Engagement of Interested Arbitrator

Mrs. Lyons made a MOTION; seconded by Mr. Snyder the Doylestown Township Board of Supervisors table the Engagement of Interested Arbitrator letter presented by Offit, Kurman; Attorneys at Law is clarified.

MOTION CARRIED 5 to 0.

G. Zoning Hearing Board Application – Schenck – 325 Edison Furlong Rd. – Requests Variance

The Doylestown Township Board of Supervisors agreed by consensus to forward Stephanie Lawfer-Schenck of 325 Edison Furlong Road request for a variance to build a storage barn be forwarded to the Zoning Hearing Board without the attendance of Township Solicitor.

H. Treasurers Report – October 21, 2014

Mr. Snyder made a MOTION; seconded by Ms. Manion the Doylestown Township Board of Supervisors approve the October 21, 2014 Treasurer's Report.

MOTION was ADOPTED 5 to 0.

I. Bills List – October 21, 2014

Ms. Manion made a MOTION; seconded by Mr. Snyder the Doylestown Township Board of Supervisors approve the October 21, 2014 Bill's List in the amount of \$1,305,895.44

MOTION was ADOPTED 5 to 0.

**VII. ANNOUNCEMENTS**

- A. The next meeting of the Doylestown Township Board of Supervisors will be held on Tuesday, November 18, 2014 at 7:00 PM.
- B. Doylestown Township Administration offices will be closed on Tuesday, November 4, 2014 for General Election Day and Tuesday, November 11, 2014 in observance of Veterans' Day.
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- E. Doylestown Township Leaf and Yard Waste Recycling – The Drop Off Site is open every third Saturday of each month, March-December, 9 AM – 11 AM. Location: New Britain Road access to the back part of CENTRAL PARK
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**VIII. ADJOURNMENT**

The October 21, 2014 Doylestown Township Board of Supervisors Regular meeting adjourned at 8:03pm.

Respectfully submitted by

Stephanie J. Mason