



Board of Supervisors

Regular Meeting

425 Wells Road
Doylestown, PA 18901
www.doylestownpa.org
Twitter: @DoylestownTwp
www.facebook.com/doylestowntwp
215-348-9915

~ Minutes ~

Tuesday, October 7, 2014

5:00 PM

Public Meeting Room

I. 5:00 PM REGULAR MEETING

Members of the Board of Supervisors in attendance included Chairman; Barbara N. Lyons, Vice Chairman; Richard F. Colello, Supervisors; Ken L. Snyder, Shawn Touhill and Ryan Manion.

Township Staff in attendance included Township Manager; Stephanie J. Mason, Director of Operations; Richard E. John, Township Solicitor; Jeffrey P. Garton and Township Engineer; Mario Canales.

Absent: Chief of Police; A. Dean Logan

A. Pledge to the flag

The Board met in Executive Session, prior to the meeting to discuss police matters.

B. Visitors/Public Comments

No comments

II. ANNOUNCEMENTS

A. The next meeting of the Doylestown Township Board of Supervisors will be held on Tuesday, October 21, 2014.

B. The Doylestown Township Ways and Means Committee will hold a Special Meeting on October 9, 2014 at 7:00PM at the Municipal Building. Public is welcome to attend.

C. The Board of Supervisors will hold a Budget Work Session on Friday, October 17, 2014 at 10:00 AM at the Municipal Building. Public is welcome to attend.

D. The Doylestown Township Administration Offices will be closed on Monday, October 13, 2014 in observance of Columbus Day.

E. Howl-O-Ween – October 25, 2014 at Doylestown Dog Park 10:00 AM – 1:00PM. If you'd like to participate please contact our office or email us at

PumpkinFest will begin following Howl-O-Ween at Font Hill and sponsored by CB Cares Educational Foundation

F. Doylestown Township Leaf and Yard Waste Recycling – The Drop Off Site is open every third Saturday of the month, March-December, 9 AM – 11 AM. Location: New Britain Road access to the back part of CENTRAL PARK

III. MINUTES APPROVAL:

Mr. Snyder made a MOTION; seconded by Ms. Manion the September 16, 2014 Doylestown Township Board of Supervisors Regular meeting minutes be approved.

MOTION was ADOPTED 5 to 0

Mr. Touhill made a MOTION; seconded by Mr. Snyder the September 23, 2014 Ways and Means Committee Budget Work Session meeting minutes be approved.

MOTION was ADOPTED 4-0-1 with Ms. Manion abstaining due to her absence.

Mr. Snyder made a MOTION; seconded by Mr. Touhill the September 30, 2014 Doylestown Township Board of Supervisors Special meeting minutes be approved.

MOTION was ADOPTED 4 -0-1 with Ms. Manion abstaining due to her absence.

IV. CORRESPONDENCES

None

V. REPORTS**A. Solicitor**

No Report

B. Police Chief

No Report

C. Township Engineer – FEMA Map Modernization

Mr. Canales reported on a letter received in mid-September from the Federal Emergency Management Agency (FEMA) notifying all municipalities Bucks County maps were approved and effective on March 16, 2015. Before the maps can become effective, all municipalities must have a compliant Flood Plain Ordinance in place.

Upon a recent meeting with FEMA, Mr. Canales received a color coded model of an ordinance showcasing required sections, options and certain comments. FEMA representatives also clarified; if a municipality does not have a compliant Flood Plain Ordinance in place by March 16th, they will be suspended from the National Flood Insurance program. Once suspended, the township and residents will not be covered by insurance or eligible for disaster relief, grants and loans.

FEMA consultant; Leslie Rhodes will be reviewing all ordinances and requested a draft ordinance be submitted by the end of November. Once reviewed, Ms. Rhodes will notify each municipality if their draft ordinance is compliant and/or provide recommendations prior to advertisement and adoption. Ms. Rhodes also offered her services to tailor each model ordinance, free of charge via a scheduled phone meetings. Mr. Canales along with Ms. Mason and Director of Codes; Sinclair Salisbury scheduled a phone meeting for next week. Questions scheduled to be asked are township options, how big is the flood plain, how many homes are there, existing structures within the flood plain, how restrictive will the township be, will certain types of developments be limited or allow the same developments by variance.

Doylestown Township will need to designate a township flood plain administrator, which can be a township official or employee. It cannot be a third party. Another question to be asked is whether the ordinance will be considered a standalone or part of the zoning. FEMA only requires the ordinance be concise and have all items requested noted in one area. Mr. Canales suggested and confirmed by Mr.

Garton, the ordinance be considered as part of zoning.

Mrs. Lyons questioned how does the ordinance relate to the new regulations regarding pond and puddle. Mr. Canales answered; there is no relation.

Mr. Snyder questioned if there is a chance the ordinance cannot be prepared by the March 16, 2015 timeline. Mr. Canales answered; the ordinance will be completed prior to the timeline.

D. Manager

1. Multimodal Transportation Fund Program

Ms. Mason reported the Commonwealth Finance Authority advised the Multimodal Transportation Fund Program (MTF) grant was not awarded to the township regarding the Lower State Road Bike and Hike project. However, a Department of Conservation and Natural Resources (DCNR) grant for the project is still pending.

2. Chem Fab Update

Ms. Mason updated the Board of her attendance at the September 30, 2014 EPA Customer Advisory Group meeting regarding Chem Fab. The soil remediation was recently completed on the property located in the Borough and the site has been restored. The study area has been expanded for the water contamination where bottled water was provided to residents of a contaminated property. DTMA and Doylestown Borough also plan to provide a public water connection to the impacted property. Prior the connection, an addendum to the tri-party agreement is needed.

Mr. Snyder questioned; with some property owners not allowing testing, how an accurate picture of the plumb can be attained if test wells cannot be installed. Ms. Mason answered; testing is completed to where they believe is along the far edges of the properties. The noticed reading were higher at the property where contamination was found. Mr. Garton added; as long as other readings in the area can be obtained.

Timken Foundation of Canton

Ms. Mason reported the township received a letter from the Timken Foundation dated September 24, 2014 notifying the Kids Castle Committee received a \$10,000 check from the Foundations' grant towards the restoration of Kids Castle. She then requested approval from the Board for acceptance of payment.

Ms. Manion made a MOTION; seconded by Mr. Snyder the Doylestown Township Board of Supervisors approve the Timken Foundation grant received in the amount of \$10,000 for restoration of Kids Castle and agree to conditions set forth as ...

1) The grant is to be used exclusively to restore the Kids Castle family playground in Doylestown as detailed in your proposal.

2) You warrant and represent that your receipt of this grant will not adversely affect the organization's status as a public charity.

3) You will furnish to the Timken Foundation any information concerning a change or proposed change in the organization's tax-exempt status.

4) If the organization's tax exempt status changes, the Timken Foundation reserves the right to have all remaining grant funds immediately returned.

5) Any funds not used or committed for the specific purpose of the grant must be returned to the Timken

Foundation, unless otherwise authorized in writing.

6) You must provide a written report as soon as possible after the completion of the project describing the outcome of the project including how the funds were expended to attain the objective.

MOTION was ADOPTED 5 to 0.

E. Supervisors

Mr. Touhill reported on the annual Bike and Hike Tour where a number of members from New Britain, Buckingham, Chalfont, Plumstead and Doylestown Borough participated on an impressive trail system.

Mr. Snyder reported the Environmental Advisory Committee (EAC) are now broadcasting three new videos, "The Monarch Butterfly", "Trees By the Water" and "Reducing Runoff". He encouraged residents to watch all three videos.

B) Central Bucks Regional Aging Task-force elected a new chairman. Mr. Kevin Jamison is currently regrouping and will introduce new information regarding planning in the near future. Mr. Jamison has reached out to previous committee members for interest in rejoining with a weak response. However, a second attempt will be made.

Mrs. Lyons suggested the committee consider a social event to attract previous and new members. Once a new plan is devised, the committee will present an overview for Board review.

Mr. Colello reported a bid process will begin on October 9, 2014 regarding the Poole's Corner project and a pre construction meeting is scheduled for November 17, 2014.

Ms. Manion commended the Kids Castle Committee and Chairman; Joe Salvati on a job well done in receiving funds from the Timken Foundation grant.

VI. UNFINISHED BUSINESS

A. Municipal Building Renovations

Mr. Colello made a MOTION; seconded by Mr. Snyder the Doylestown Township Board of Supervisors authorize Phillips, Donovan Architects, LLC move forward with Phase I Township Municipal Complex renovation plan to complete field surveys and schematic designs in the amount of \$73,160.00 as per the recommendation of the Doylestown Township Municipal Building Renovation Committee

MOTION CARRIED 5 to 0.

VII. NEW BUSINESS

A. Zoning Hearing Board – R. Firnhaber, 710 W. Sandy Ridge Rd. – Appeal from a determination of the Zoning Officer

Mr. Garton reported applicants; Mr and Mrs. Firnhaber purchased the property at 710 W. Sandy Ridge Road, Doylestown with the intention to rent the existing in-law suite for profit. Permits granted from the township are recorded only as an in-law suite. Upon complaints issued, Mr. Firnhaber is now requesting to place the home for sale. The township is in discussions regarding permitting a time frame to allow the sale of the home, prior to having the existing tenants move. Mr. Garton recommends participation at the Zoning Hearing Board meeting should no resolution is found.

Mr. Colello made a MOTION; seconded by Ms. Manion the Doylestown Township Board of Supervisors authorize the attendance of Township Solicitor; Jeffrey P. Garton at the Zoning Hearing Board meeting

regarding Richard J. Firnhaber and Fe Amor-Firnhaber of 710 W. Sandy Ridge Road request for an appeal from a determination of the Zoning Officer.

MOTION CARRIED 5 to 0.

B. Fitzgibbons Minor Subdivision – Review Extension

Ms. Manion made a MOTION; seconded by Mr. Colello the Doylestown Township Board of Supervisors grant Eric S. Clase of Gilmore & Associates Engineering a 60 day extension, beginning October 27, 2014 to review the Preliminary \ Final plans regarding the Fitzgibbons Minor Subdivision project.

MOTION CARRIED 5 to 0.

C. Bills List – October 7, 2014

Ms. Manion made a MOTION; seconded by Mr. Snyder the Doylestown Township Board of Supervisors approve the October 7, 2014 Bill's List in the amount of \$229,591.41.

MOTION was ADOPTED 5 to 0.

VIII. ANNOUNCEMENTS

- A. The next meeting of the Doylestown Township Board of Supervisors will be held on Tuesday, October 21, 2014.
- B. The Doylestown Township Ways and Means Committee will hold a Special Meeting on October 9, 2014 at 7:00PM at the Municipal Building. Public is welcome to attend.
- C. The Board of Supervisors will hold a Budget Work Session on Friday, October 17, 2014 at 10:00 AM at the Municipal Building. Public is welcome to attend.
- D. The Doylestown Township Administration Offices will be closed on Monday, October 13, 2014 in observance of Columbus Day.
- E. Howl-O-Ween – October 25, 2014 at Doylestown Dog Park 10:00 AM – 1:00PM. If you'd like to participate please contact our office or email us at

PumpkinFest will begin following Howl-O-Ween at Font Hill and sponsored by CB Cares Educational Foundation
- F. Doylestown Township Leaf and Yard Waste Recycling – The Drop Off Site is open every third Saturday of the month, March-December, 9 AM – 11 AM. Location: New Britain Road access to the back part of CENTRAL PARK

IX. ADJOURNMENT

The October 7, 2014 Doylestown Township Board of Supervisors Regular adjourned at 5:23pm.

Respectfully submitted by

Stephanie J. Mason