

Minutes of the
January 3, 2011
Board of Supervisor's Re-Organizational Meeting

The Reorganizational Meeting of The Doylestown Township Board of Supervisors was held at 4:00 p.m., Monday, January 3, 2011 in the Doylestown Township Municipal Building, 425 Wells Road, Doylestown, PA. Members of the Board of Supervisors in attendance included Chairman; Barbara N. Lyons, Vice Chairman; E. Thomas Scarborough, Jr., Supervisors: Cynthia M. Philo, Barbara Eisenhardt and Richard F. Colello. Others in attendance included Township Manager; Stephanie J. Mason, Director of Operations; Richard E. John, Township Solicitor; Jeffery P. Garton, Chief of Police; Stephen J. White; Township Engineer; Mario Canales

PLEDGE OF ALLEGIANCE

VISITOR / PUBLIC COMMENTS:

Resident; Raymond Hendrick of 685 Spring Valley Road thanked the Board, Park & Recreation Department and Township Staff for their support in the planting of native trees and shrubs in Central Park. To date, the prime habitats created in 2010 are 21 Young Blue Birds from the Nest Box Program and 42 different species of birds nested in Doylestown Township parks.

ANNOUNCEMENTS:

Doylestown Township Board of Auditors' will hold their Reorganizational meeting on Tuesday, January 4, 2011, 7:00 p.m., in the Township Municipal Building.

The Doylestown Township Administrative Offices will be closed on Monday, January 17, 2011 for the Martin Luther King's birthday holiday

The next Doylestown Township Board of Supervisors Regular meeting will be held on Tuesday, January 18, 2011, 7:00 p.m., in the Township Municipal Building.

CORRESPONDENCE: None

Organize the Doylestown Board of Supervisors for 2011/Reorganization Meeting Advertisement (Attachment A)

Chairman

Acting Chairman and Secretary, Mr. Jeffrey P. Garton called the question for nominations of Chairman to the Board of Supervisors.

Ms. Philo made a MOTION to nominate Mrs. Barbara Eisenhardt as Chairman of Board of Supervisors, seconded by Mrs. Eisenhardt. Ms. Philo commented on Mrs. Eisenhardt long standing seat on the Board of Supervisors and believes she will be an asset to the township as Chairman.

Mr. Colello made a MOTION to nominate Mrs. Barbara N. Lyons as Chairman of the Board of Supervisors, seconded

Page 2

by Mrs. Lyons.

VOTE FAILED, due to Mr. Scarborough hesitant abstention.

Acting Chairman and Secretary, Mr. Jeffrey P. Garton called the question once again for nominations of Chairman to the Board of Supervisors

Ms. Cynthia M. Philo made a MOTION to nominate herself as Chairman of Board of Supervisors, seconded by Mrs. Eisenhardt.

Mr. Colello made a MOTION to nominate Mrs. Barbara N. Lyons as Chairman of Board of Supervisors, seconded by Mrs. Lyons.

Mrs. Barbara N. Lyons was elected **Chairman** of the Board of Supervisors by a 3 to 2 vote. Mrs. Eisenhardt and Ms. Philo voted for Ms. Philo.

Vice Chairman

Mrs. Lyons called the question for nominations of Vice Chairman to the Board of Supervisors

Mrs. Eisenhardt made a MOTION to nominate herself as Vice Chairman of Board of Supervisors, seconded by Ms. Philo.

Mr. Colello made a MOTION to nominate himself as Vice Chairman of Board of Supervisors, seconded by Mrs. Lyons.

Mrs. Eisenhardt commented on her 11 year position on the Board of Supervisor, and feels her appointment as Vice Chairman would be respectful due to her seniority.

Mr. Colello supported his appointment by referencing his previous position as Chairman of the Planning Commission and his ability to run meetings with a large attendance.

VOTE FAILED, due to lack of a majority vote.

Mrs. Lyons called the question once again for nominations of Vice Chairman to the Board of Supervisors

VOTE FAILED due to Lack of a Majority Vote

Mr. Garton informed the Board, as per the Second Class Township Code, the township will not be sanctioned for a lack of a vote. However, a consideration can be placed at a future meeting, if no decision can be made.

Director of Public Safety

Mrs. Barbara N. Lyons made a MOTION to *elect herself* as the **Director of Public Safety**, seconded by Ms. Philo

MOTION was ADOPTED 5 to 0.

MINUTES APPROVAL:

Mr. Scarborough made a MOTION to approve the minutes of the December 21, 2010, Board of Supervisors Regular meeting, seconded by Mr. Colello.

MOTION was ADOPTED 5 to 0.

Proposed Guidelines for Supervisors, Public Meetings, and Chairperson: 2011(Attachment B)

Mrs. Eisenhardt made a MOTION to adopt and develop in accordance with 65 Pa.C.S.A, Section 701, Sunshine Act and Robert's Rule of Order (Revised 10th Edition Section 48) procedure to conduct of meetings for all three guidelines pertaining to Supervisors, Public Meeting and Chairpersons, seconded by Mr. Scarborough.

MOTION was ADOPTED 5 to 0.

Designated Board's areas of Responsibility for 2011 – Liaison defined

Mr. Scarborough made a MOTION to approve the Board of Supervisors Liaison positions as presented in 2010 be maintained through 2011, seconded by Mr. Colello with comments.

Mr. Colello requested to step aside as Board of Supervisor Co-Liaison to the Traffic Advisory Committee. The Board agreed.

MOTION was ADOPTED 5 to 0.

Township Staff Appointments – 2011

Mrs. Eisenhardt made a MOTION to approve the Doylestown Township Staff Appointments for 2011 as presented A through U, seconded by Mr. Scarborough

MOTION was ADOPTED 5 to 0.

Appointments to Doylestown Township Boards and Commissions for 2011

Mr. Scarborough made a MOTION to *appoint* **Ethan Prout** as a member of the (Section D) *Environmental Advisory Council – Shade Tree Commission* and place the alternate position as open, seconded by Mr. Colello.

MOTION was ADOPTED 5 to 0.

Mrs. Eisenhardt made a MOTION to *appoint* **Frank LaRosa** as a member of the (Section F) *Municipal Authority*, seconded by Mr. Colello.

MOTION was ADOPTED 5 to 0.

Mr. Scarborough made a MOTION to approve all appointments to Boards and Commission as presented with the exception of items D; EAC – Shade Tree Commissions and F; Municipal Authority, seconded by Mrs. Eisenhardt for the purpose of discussion.

Page 4

Mrs. Eisenhardt made a MOTION to nominate Chris Serpico as Vacancy Board Chairman.

Mrs. Lyons AMENDED the MOTION to have the Doylestown Township Board of Supervisors vote on all Boards and Commissions, except the Vacancy Board at this time, seconded by Mrs. Eisenhardt.

MOTION was ADOPTED 5 to 0.

Mrs. Lyons called for a second in the nomination of Chris Serpico as Vacancy Board Chairman. Ms. Philo seconded the motion.

VOTE FAILED by a 2 to 3 vote. Mr. Colello, Mr. Scarborough and Mrs. Lyons voted nay.

Mrs. Lyons made a MOTION to appoint Emil Kiss, Jr. as *Vacancy Board Chairman*, seconded by Mr. Colello.

Mr. Emil Kiss, Jr. was *elected* as Vacancy Board Chairman by a 3 to 2 vote. Mrs. Eisenhardt and Ms. Philo voted nay.

Mr. Scarborough made a MOTION to *appoint Keith Peters* as *Environmental Advisory Council Chairman*, seconded by Ms. Philo.

MOTION was ADOPTED 5 to 0.

Mrs. Lyons commented that there are still openings on some of our Boards and Commissions.

Set 2011 Doylestown Township Board and Commission Meeting Dates

The Board agreed by consensus to accept the Doylestown Township 2011 Board and Commission meeting dates as presented.

Acceptance of Fire Police

Mr. Scarborough made a MOTION to appoint the following officers to the Doylestown Township Fire Police, as per the recommendations of Chief Stephen J. White, seconded by Mrs. Eisenhardt.

FP 19; Dennis D. Loux, Captain

FP 19-1; George Erb, 1st Lieutenant

FP 19-2; Andrew McPherson, 2nd Lieutenant

FP 19-3; Gian Luiso, Sergeant

FP 19-4; Dennis Michener, Officer

FP 19-5; Samuel Cramer, Officer

FP 19-6; Mark Hamilton, Officer

MOTION was ADOPTED 5 to 0.

Page 5

Designation of Depository – Any official depository in the Commonwealth of Pennsylvania

Mr. Scarborough made a MOTION to approve the Designation of Depository licensed to do business in Pennsylvania, seconded by Ms. Philo.

MOTION was ADOPTED 5 to 0.

Appoint Pension Committee

Mrs. Eisenhardt made a MOTION to appoint the Doylestown Township Pension Committee as presented, seconded by Mr. Scarborough.

MOTION was ADOPTED 5 to 0.

Certify delegate to State Annual Convention and establish one voting delegate.

Mrs. Lyons made a MOTION to elect **E. Thomas Scarborough, Jr.** as Voting Delegate to State Annual Convention, seconded by Mr. Colello.

MOTION was ADOPTED 5 to 0.

Resolution #1548 – Amendment to Fee Schedule

Mrs. Eisenhardt made a MOTION to approve amendments to the 2011 Fee Schedule as of January 3, 2011, seconded by Ms. Philo.

MOTION was ADOPTED 5 to 0.

Resolution #1547 – 2011 Compensation / Professional Services

Mrs. Eisenhardt made a MOTION to approve Resolution #1547 for Professional Services Compensation for 2011, seconded by Mr. Scarborough.

MOTION was ADOPTED 5 to 0.

Set Current IRS Mileage Rate – Effective January 1, 2011

Mrs. Eisenhardt made a MOTION to approve Set Current IRS Mileage Rate from 50.5 ¢ to current IRS rate of 51.0 ¢ per mile effective January 1, 2011, seconded by Mr. Scarborough.

MOTION was ADOPTED 5 to 0.

Designation of Official 2011 Township Holidays – Township Building Closed

Mr. Scarborough made a MOTION to approve the designation of the Doylestown Township Official 2011 Holiday schedule, where township offices and building will be closed, as presented, seconded by Mrs. Eisenhardt.

MOTION was ADOPTED 5 to 0.

Page 6

Police Affairs Committee

Mr. Scarborough made a MOTION to accept the Doylestown Township Police Affairs Committee, and maintain through 2011, as presented in 2010, seconded by Mr. Colello.

Mrs. Eisenhardt made a MOTION to appoint herself as member of the Doylestown Township Police Affairs Committee in place of Mr. Scarborough. MOTION FAILED, due to a lack of a second.

MOTION was ADOPTED 5 to 0.

Recommend Treasurers' Bond - \$3,000,000

Mr. Scarborough made a MOTION to approve the Board's recommendation of Treasurers' Bond to be set at \$3,000,000, seconded by Mrs. Eisenhardt.

MOTION was ADOPTED 5 to 0

VISITOR \ PUBLIC COMMENT:

Resident; Joaquin Bowman of 5 Garden Path voiced his objection to the Boards handling of advertisement for the 3 millage tax increase. As an active member of the community he felt blindsided by the decision, since only a 1 ½ mill increased was advertised in the Intelligencer. Mr. Bowman added he did not have an opportunity to voice his opinion regarding the increase and only past Board members, such as, Frank La Rosa did.

Mrs. Eisenhardt responded, during the five Budget Work Session scheduled and open to the public, a 3 mill increase was discussed prior to approving the township's final budget. Not until the Board's vote of December 21, 2010 was the 3 mills increase decision made and added Doylestown Township hasn't had a tax increase since 1988. Mr. Bowman indicated he doesn't believe the majority of residents were in favor of the increase and hopes in the future the Board will show more courtesy when giving notice to residents, such as individual letters. All meetings and notices are advertised, but Mrs. Eisenhardt indicated it still can be difficult to inform all residents.

Resident; Frank La Rosa of 216 Victoria Court clarified to Mr. Bowman he does not have a special pipeline to information regarding the township and all information is telecast on the Doylestown Township Television station. Mr. La Rosa then supported the Board's vote by questioning, true or false; even though the township staff received a 3% salary raise; approximately 5% and will be taken from their paycheck, totaling \$1800.00 +/- . The Board answered; true.

The Board then reminded the public that the Board of Supervisors meetings are televised and can be seen on Channels 22(Comcast) and 31(Verizon).

ADJOURNMENT: 4:36 p.m.

Respectfully submitted by;

Stephanie J. Mason, Secretary