

PROCEDURES FOR MAKING AN APPLICATION TO CONNECT TO THE PUBLIC SEWER SYSTEM IN  
DOYLESTOWN TOWNSHIP

1. If you are in the Pebble Ridge/Wood Ridge sewer connection project, please see the separate guideline for securing a sewer connection.
2. If you are elsewhere in the Township start by contacting Bucks County Water and Sewer Authority ([www.bcwsa.net](http://www.bcwsa.net)) at BCW&SA, 1275 Almshouse Road, Warrington, PA 18976, Tel. 215 343 2538, to confirm that there is a sewer main in the vicinity of the property that you wish to be connected.
3. Once you have confirmed that it is possible to connect, you must then complete a PA DEP Act 537 Planning Module Application Mailer. (The State has to confirm that the local sewage treatment plant has the capacity for an additional connection to the system before you are permitted to obtain permits from BCW&SA and Doylestown Township).
4. You can download a copy of the application form and guidelines for completing it by following this file path: DEP.PA.GOV/Business/Water/Bureau of Clean Water/Wastewater Management/Act 537/Sewage Facilities Planning Module Application Mailer.

THE FORM IS TO BE COMPLETED WITH THE FOLLOWING ATTACHMENTS AND SUBMITTED TO THE DOYLESTOWN TOWNSHIP MANAGER, 425 Wells Rd, Doylestown, PA 18901 ([doylestownpa.org](http://doylestownpa.org))

5. Complete the Sewage Facilities Application Mailer (instructions precede the form).
6. A Pennsylvania Natural Diversity Inventory (PNDI) report is required. The directions outline how to complete this, but it can be a bit complicated. If you run into any issues, please contact Suzanne Banks at DEP ([subanks@pa.gov](mailto:subanks@pa.gov)).
7. Provide a brief narrative of your project (just a few sentences describing what you're proposing- eg. connecting your single family home to the BCW&SA public sewer system).
8. Include a site plan showing the sewer laterals and the connection to the existing sewer (if you have an engineering drawing, that would be great. But if not, a sketch on an aerial map, maybe from Google Maps or the like, will work).
9. A letter from BCWSA certifying sewage capacity for your project. The letter is to be signed by a representative of BCW&SA. How many gallons is needed to be allocated? Typically, its 250 gpd (or 1EDU), BCW&SA will give you this information.
10. The Township's Manager's signature is required in Section 8.d of the form.

When you have submitted your 537 Application and the above attachments to the Township, the Township will send the completed documentation to the PA DEP. You will be notified in writing when your application is approved.

11. With your DEP approval letter, you will then be able to purchase an EDU (**E**quivalent **D**welling **U**nit-the unit of measure for sewer services to one single family dwelling unit) from BCW&SA.
12. You will also need to secure a "Septic Closure" permit from Bucks County Health Department.
13. Finally, you will require a Plumbing Permit and possibly a Highway Occupancy Permit if work is required in the street Right of Way, from Doylestown Township.
14. With these permits in hand, your plumber may commence work and request inspections.